



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Sadhana Education Society's L. S.
RAHEJA COLLEGE OF ARTS &
COMMERCE.

- Name of the Head of the institution DR. DEBAJIT N. SARKAR
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 02240004698
- Mobile no 9820134065
- Registered e-mail degree.office@lsraheja.org
- Alternate e-mail registrar@lsraheja.org
- Address Relief Road, Santacruz (West),
Mumbai - 400 054.
- City/Town Mumbai Suburban
- State/UT Maharashtra
- Pin Code 400054

2. Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. Parita M. Desai**
- Phone No. **02240004698**
- Alternate phone No. **9867558393**
- Mobile **9819248239**
- IQAC e-mail address **iqac@lsraheja.org**
- Alternate Email address **parita.desai@lsraheja.org**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.lsraheja.org/naac-iqac/#aqarannualreport>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.lsraheja.org/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	88.15	2004	08/01/2004	07/01/2009
Cycle 2	A	3.12	2011	16/09/2011	15/09/2016
Cycle 3	B++	2.94	2022	23/08/2022	22/08/2027

6. Date of Establishment of IQAC

24/04/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	Short-term Empirical Research 2023-24	ICSSR - INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH	2023-24	1200000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Guest Lecture for students from renowned personalities of respective stream
 Celebration of National & International Days
 FDP & Training Programs for Teaching and Non-Teaching Staff
 Audits - ISO 9001:2015 Workshops & Webinars
 Field Visits & Industrial Visits Exhibitions Quiz Competitions CAS

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Guest Lecture	39
Bridge Course	1
Important Day Celebration	43
Extension and Outreach Program	3
Quiz/Competition	8
Seminar/workshop	15
ISO 9001:2015	1
CAS	1
Diksharambh	9
FDP/Training Program for Teaching and Non-teaching	3
Industrial Visit/Field Visit	12
Add on Courses	18

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	24/10/2024

14. Whether institutional data submitted to AISHE

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• Address	Relief Road, Santacruz (West), Mumbai - 400 054.
• City/Town	Mumbai Suburban
• State/UT	Maharashtra
• Pin Code	400054
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College Development Committee	24/10/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23 Submitted. 2023-24 Portal for AISHE data has not been opened till date	12/02/2024

15. Multidisciplinary / interdisciplinary

L.S. Raheja College demonstrates its commitment to multidisciplinary education through several strategic approaches beyond traditional single-discipline learning. The college's approach aligns deeply with the National Education Policy (NEP)

2020's vision of holistic and integrated education. First, the college has implemented a diverse academic program that spans multiple disciplines. This is evident in its range of degree offerings, which include Bachelor of Commerce (BCom), Bachelor of Arts (B.A.), Bachelor of Science (BSc) with an IT specialization, Bachelor of Arts in Mass Media and Communication (B.A.M.M.C.), Bachelor of Accounting and Finance (B.A.F.), Bachelor of Financial Management (B.F.M.), and Bachelor of Banking and Insurance (B.B.I.). This variety of programs itself demonstrates an interdisciplinary approach, allowing students to explore multiple fields of study. The Choice Based Credit System (CBCS) introduced by the University of Mumbai and implemented by the college further enhances the multidisciplinary learning experience. The foundation courses in the first and second years of arts and commerce programs are particularly noteworthy. These courses cover a broad spectrum of topics that transcend traditional disciplinary boundaries, including: Indian society and social concepts Political processes Globalization and economic reforms Human rights Ecology and environmental studies Technological developments For instance, the compulsory Environmental Studies subject for first-year BCom students is a prime example of interdisciplinary education. It integrates knowledge from environmental science, social studies, urban planning, industrial development, and sustainability, providing students with a holistic understanding that goes beyond the typical boundaries of commerce education. The college further strengthens its multidisciplinary approach through strategic partnerships and collaborative initiatives. The presence of the Sadhana Education Society's College of Education on the same campus creates opportunities for cross-departmental collaboration and academic activities. Additionally, the Memorandum of Understanding (MoU) with the Akshara Foundation allows students to engage with social issues, particularly gender sensitivity, bringing together academic learning and social awareness. The BSc program with an IT specialization is another excellent illustration of interdisciplinary education. By combining scientific education with technological skills, the college prepares students to navigate the increasingly complex and interconnected professional landscape. This approach ensures that students develop a versatile skill set that transcends traditional academic silos. The foundation courses are designed to provide students with a comprehensive understanding of diverse topics. By exposing students to subjects like the Indian Constitution, globalization, human rights, and ecological issues, the college ensures that graduates develop a nuanced, multi-perspective approach to understanding the world. Ultimately, L.S.

Raheja College's multidisciplinary education model aims to produce well-rounded graduates who are not just technically proficient but also socially conscious and adaptable. By breaking down traditional disciplinary barriers, the college prepares students to think critically, solve complex problems, and approach challenges from multiple perspectives

16.Academic bank of credits (ABC):

L.S. Raheja College is comprehensively preparing for the implementation of the Academic Bank of Credits (ABC) as part of the National Education Policy 2020 for the 2024-2025 academic year. The college is meticulously designing an adaptable academic framework that will allow students unprecedented flexibility in their educational journey. By developing a robust system for credit accumulation and transfer, the institution aims to empower students with multiple entry and exit options throughout their degree program. The preparation involves creating sophisticated administrative and technological infrastructures that can seamlessly track and validate students' academic credits across different institutional platforms. This will enable students to potentially complete their degree over a flexible timeframe, pause their studies, or transfer credits between educational institutions without losing their academic progress. The college recognizes that students have diverse academic and career aspirations, and the ABC system will provide them with the autonomy to design personalized educational pathways. L.S. Raheja College is proactively working to align its existing academic systems with the NEP 2020 requirements. This involves comprehensive staff training, revising curriculum structures, and developing digital platforms that can efficiently manage credit tracking. The institution is committed to creating an educational ecosystem that is not only flexible but also responsive to the evolving needs of students in a dynamic professional landscape. The multiple entry system being developed will allow students to exit after one or two years if they choose, potentially pursuing alternative opportunities or different academic interests, and then seamlessly return to complete their degree. By implementing these strategies, L.S. Raheja College is positioning itself at the forefront of educational innovation, demonstrating a forward-thinking approach that prioritizes student agency, flexibility, and personalized learning experiences.

17.Skill development:

L.S. Raheja College has positioned skill development as a critical component of its educational mission, recognizing that

modern education extends beyond traditional academic learning. The college's skill development strategy is designed to enhance students' employability and prepare them for the challenges of the contemporary job market. Current Skill Development Initiatives The college offers a diverse range of certificate courses that cover practical and in-demand skills, including: Digital Media Marketing English Speaking Data Analysis using R Software MS Excel Goods and Services Tax (GST) Leadership These certificate courses are strategically crafted to provide students with marketable skills that complement their academic qualifications. Each course is carefully selected to address the evolving needs of the job market, giving students a competitive edge in their future professional endeavors. Innovative Learning Approaches Recognizing the changing educational landscape, the college has implemented a hybrid learning mode that combines traditional classroom teaching with online education. This approach offers students: Flexibility in learning styles Adaptability to different schedules Access to diverse learning resources Modern educational experiences Future Skill Development Aspirations While the college has made significant strides in skill development, it acknowledges the potential for further growth. The institution is considering: Introducing formal vocational courses Developing skilling programs that can lead to specific degrees Expanding the range of skill-based learning opportunities Comprehensive Value Proposition The skill development initiatives at L.S. Raheja College are designed to: Enhance student employability Provide practical, market-relevant skills Complement academic learning Prepare students for diverse career opportunities By offering these certificate courses and adopting a flexible learning approach, the college demonstrates its commitment to holistic education that goes beyond traditional academic boundaries. The focus is on creating well-rounded professionals who are not just academically proficient but also practically skilled and adaptable to the dynamic job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

L.S. Raheja College is embarking on a comprehensive journey to integrate the Indian Knowledge System into its academic framework for the 2024-2025 academic year, carefully aligning with the National Education Policy (NEP) 2020, as per the direction of the Government of Maharashtra. The institution has crafted a strategic approach that extends far beyond traditional academic boundaries, focusing on creating a holistic educational experience that celebrates Indian cultural and linguistic

heritage. At the core of this initiative is a nuanced language integration strategy that will introduce four Indian languages - Gujarati, Hindi, Marathi, and Sanskrit - into the second year of bachelor's degree programs. This approach is designed to provide students with a deeper connection to their linguistic roots, ensuring that they develop a profound understanding of their cultural identity while maintaining global perspectives. The college has already established a foundation for linguistic flexibility, having long permitted students to write examination answers in Marathi or Hindi, with teachers skilled in assessing these answer scripts. The college aims to create a comprehensive cultural knowledge framework that provides students with a holistic understanding of Indian culture. This approach seeks to balance global knowledge with deep cultural appreciation, empowering students to become well-rounded individuals who are both globally competitive and culturally rooted. By leveraging technological platforms and online learning resources, the institution will make this cultural integration more accessible and flexible. Curriculum development is a critical component of this strategic approach. The college is meticulously designing modules that focus on Indian knowledge systems, developing teaching materials that highlight cultural nuances, and creating interdisciplinary approaches to teaching Indian heritage. This is not merely an academic exercise but a strategic effort to empower students with a comprehensive understanding of their cultural context while preparing them for a globalized world. The implementation is carefully phased, with the first year dedicated to introducing Indian knowledge systems and the second year focusing on comprehensive language integration. This gradual approach ensures an immersive learning experience that allows students to progressively deepen their understanding and appreciation of their cultural heritage. The college views this as an ongoing process of refinement, committed to continuously evolving its approach to cultural education. Ultimately, this multifaceted strategy reflects L.S. Raheja College's profound commitment to creating an educational environment that respects and celebrates Indian cultural diversity. By intertwining academic excellence with cultural understanding, the institution is preparing students who are not just academically proficient but also deeply connected to their cultural roots and ready to engage with the global world meaningfully.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

L.S. Raheja College has embraced outcome-based education (OBE) as a transformative approach to enhance the quality and

effectiveness of its academic programs. Recognizing the evolving landscape of higher education, the college has implemented several strategic initiatives to ensure that students receive a comprehensive and purposeful learning experience. Central to the college's OBE approach are the small group tutorials, which provide personalized attention to students across critical subjects like Mathematics, Statistics, Accountancy, and Economics. These intimate learning environments allow for more interactive and focused instruction, enabling students to develop a deeper understanding of complex academic concepts. By breaking down larger classes into smaller groups, the college ensures that each student receives targeted support and guidance. The faculty has been actively encouraged to develop subject-specific workbooks, which serve as invaluable resources for students. These workbooks go beyond traditional textbooks, offering additional exercises, problem-solving approaches, and insights that help students grasp core concepts more comprehensively. Particularly in challenging subjects like Mathematics, Statistics, Economics, and Accountancy, these custom-designed resources provide students with enhanced learning materials. A cornerstone of the college's OBE strategy is the innovative Foundation Course introduced in the first and second years of Arts and Commerce programs. This course is meticulously designed to provide value-based education covering a wide range of topics that prepare students to be well-informed, socially conscious individuals. The curriculum includes critical areas such as Indian society, constitutional understanding, political processes, globalization, human rights, ecology, stress management, and technological awareness. To bridge the gap between academic learning and real-world experiences, the college frequently organizes guest lectures featuring prominent industry experts. These sessions offer students valuable insights into career development, industry trends, and practical applications of their academic knowledge. By bringing professionals directly into the learning environment, the college ensures that education is closely aligned with current market demands and professional expectations. The implementation of the National Education Policy (NEP) 2020 further reinforces the college's commitment to outcome-based education. L.S. Raheja College has proactively aligned its educational framework with the policy guidelines, ensuring that students receive a modern, globally competitive education. This approach goes beyond traditional academic metrics, focusing on developing students' holistic capabilities, critical thinking skills, and professional readiness. By integrating these various approaches - small group tutorials, subject-specific workbooks, comprehensive foundation courses, industry interactions, and

alignment with NEP 2020 - L.S. Raheja College demonstrates a holistic commitment to outcome-based education. The institution aims to produce not just academically proficient graduates, but responsible, skilled, and adaptable global citizens who are well-prepared to meet the challenges of the modern professional world. The college's focus on OBE reflects a forward-thinking educational philosophy that prioritizes student learning outcomes, practical skill development, and holistic personal growth. This approach ensures that students are equipped with the knowledge, skills, and perspectives necessary to excel in their chosen fields and contribute meaningfully to society.

20.Distance education/online education:

L.S. Raheja College has embraced the transformative potential of online and distance education, aligning closely with the National Education Policy (NEP) 2020's vision of innovative and adaptable learning approaches. Recognizing the critical importance of digital education, the college has implemented a comprehensive strategy to integrate online learning into its educational framework, demonstrating remarkable adaptability in the face of changing educational landscapes. The college's digital transformation began with extensive online training programs designed for both teachers and students. These comprehensive initiatives were aimed at familiarizing the entire academic community with advanced digital teaching and learning technologies. By empowering educators to create engaging online content and equipping students with necessary digital skills, the institution ensured a smooth transition to virtual learning environments. Significant infrastructure investments have been crucial to the college's online education strategy. The institution has developed a state-of-the-art IT infrastructure characterized by high-speed internet connectivity, modern digital devices, and reliable software platforms. This robust technological foundation enables seamless online classes, ensuring that both educators and students can effectively participate in virtual learning experiences. Since March 2020, the college has successfully transitioned to a predominantly online mode of education, maintaining academic continuity during challenging times. This transition has not only preserved educational progress but also opened up new avenues for flexibility and accessibility in learning. The college has expanded its educational offerings by introducing various add-on and certificate courses entirely conducted online, covering domains such as Finance, IT, Media, and Banking. A notable achievement in the college's online education initiative is its

active participation in the SWAYAM online course platform. More than 200 students have enrolled in SWAYAM online courses, with 46 students successfully clearing the examinations. These short-duration certificate courses, typically spanning 30 hours, have attracted over 300 students, demonstrating significant student interest in flexible, skill-oriented online learning options. The college's approach to online education goes beyond mere technological implementation. It represents a strategic commitment to providing diverse and specialized learning opportunities that accommodate different student needs, learning styles, and professional aspirations. By leveraging digital platforms, the institution is breaking down traditional educational barriers and creating more inclusive, accessible learning environments. Through these comprehensive online and distance education initiatives, L.S. Raheja College has positioned itself at the forefront of educational innovation. The college's multifaceted approach demonstrates a forward-thinking philosophy that embraces technological adaptation, prioritizes student learning experiences, and prepares students for an increasingly digital and interconnected professional world.

Extended Profile

1.Programme

1.1	457
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2560
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	270
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	753
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	37
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	40
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	231
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	130
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is permanently affiliated to University of Mumbai. All programmes introduced and courses offered are as approved by the University. The curriculum is designed by the respective Board of Studies.

The college has a well planned delivery of curriculum so that students can achieve their learning goals. Students are advised against absenteeism in lectures/tutorials/practicals. State level hands on workshop was conducted for staff for Calculation of CO-PO-PSO attainment.

SWAYAM courses were introduced in college for students. 301 students enrolled for SWAYAM. Workbooks are prepared for a few courses to ensure practical training. Various evaluation techniques like case studies, quizzes, etc. are used to assess the effective delivery of the curriculum and students' understanding of it. Teachers conduct regular tests after completion of each unit in the syllabus.

The college has a system of class mentors to monitor students' attendance, discipline and assist students whenever necessary. Students participate in intra college and inter collegiate festivals which hone their academic and leadership skills, thus broadening their horizons.

There is documentation of attendance, lecture plans, academic plans/activity calendar, notes for private circulation, syllabus copies, etc. Students have access to e-resources through the library and material regularly posted on the websites.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the academic calendar, the examination committee decides well in advance the dates during which the internal examination will be conducted, semester wise and this is submitted to the

IQAC.

Continuous Internal Evaluation is in the form of:

- Project work for FC-I and FC - II and for BMM/ BAMMC.
- 25 marks test for the rest of the unaided programmes.
- Project of 20 marks for TYBA
- Class tests are conducted at regular intervals.

Orientation for SY and TY Deeksharambha for FY is conducted for students at the start of the academic year at which the nature of continuous internal evaluation is explained to them. Further updates/ clarity is given during parents - teachers meetings which are held by each department. Departmental heads/coordinators monitor the time table for each CIE and ensure that it adheres to the academic plan outlined by the Principal/HOD/IQAC.

The implementation of CIE system at the institute level is incorporated to ensure the following:

1. To monitor students' progress.
2. To evaluate the learning outcome of students.
3. To give timely feedback to the students.
4. To take remedial measures based on performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1747

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College encapsulates various cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability through curricular, co-curricular and extra-curricular activities.

In Business communication, Marketing and Human Resource Management, Business ethics and corporate governance, students are taught ethics in business practices as a part of the curriculum. The institution strives to inculcate professional ethical values in students. The Accountancy syllabus includes a topic on 'Ethics in Accounting', teaching students the ethical aspects to be borne in mind while maintaining accounts and presentation of financial statements.

In TYBA Sociology, students have a paper on 'Sociology of Gender' and 'Gender and Society in India: Contemporary Debates and Emerging Issues'. The Department conducts webinars and competitions to inculcate gender equality.

The Foundation Course exposes students to human values and fundamental rights through projects, presentations and viva. The institution also creates awareness of human values by celebrating World Human Rights day, World Mental Health Day, International Day of Happiness, etc.

In Environmental Studies course, the curriculum is associated with the environment and ecosystem, so students develop a sense of responsibility towards the environment and realization of sustainable development. Clean up Drive after Ganpati Visarjan, Zero Food Waste etc help students implement the curriculum in practice.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

57

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1640

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution **A. All of the above**

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.lsracheja.org/igac/#FeedbackAnalysis
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2560

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

270

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution recognizes that each student is unique, with varying learning abilities and levels of understanding. To cater to the diverse needs of learners, the institution implements the following measures to assess and enhance student learning:

1. Assessment of Learning Levels

- A detailed syllabus is shared with students during the orientation session (Diksharambh) to provide clarity and direction.
- Students are encouraged to self-assess their learning through continuous curriculum-based discussions and application-oriented activities.
- Faculty members and mentors assess students' learning levels through:
 - Analysis of previous examination results,
 - Continuous Internal Evaluation (CIE), and
 - Student engagement during lectures and interactions.
- Students are motivated to explore new avenues of learning within their respective domains.

2. Programs for Slow Learners (Academically Weaker Students):

- Bridge Courses are conducted to strengthen foundational knowledge.
- E-content and E-books are provided for accessible and enhanced learning.
- Regular Assignments/Tests help in reinforcing key concepts.
- Extra Time is given during examinations to students with learning disabilities, as per university guidelines.

3. Programs for Advanced Learners:

- Mentors provide regular guidance and motivation to advanced learners.

- High-achieving students are felicitated during prize distribution ceremonies to recognize their excellence.
- Students are encouraged to participate in research activities, such as writing and presenting research papers or articles in departmental publications.
- Industry and Academic Expert Talks are organized under the Student Development Program to provide real-world insights.
- Advanced learners are motivated to enroll in online courses through platforms like SWAYAM to broaden their knowledge base.
- The institution offers Add-On Courses to help students acquire additional skills and certifications.

File Description	Documents
Paste link for additional information	https://www.lsracheja.org/wp-content/uploads/2024/12/2.2.1-final_compressed.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2560	37

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts a student-centric approach to ensure comprehensive and engaging learning experiences. To achieve this, the following methods are implemented:

1. Experiential Learning:

- Interactive smart panels are installed in several classrooms to facilitate dynamic and technology-enabled learning.
- Students participate in simulation-based activities such as business presentation competitions, Ad-Mad

events etc which provide students with valuable insights into real-world scenarios.

- Short film-making projects, focus group discussions, and case study analyses in enhancing their experiential understanding of concepts.
- One-day educational and industrial allow students to gain firsthand exposure to industry operations and professional settings.

2. Participative Learning:

- Students are motivated to organize and participate in various activities such as quizzes, problem-solving games, and group discussions, fostering active engagement and teamwork.
- Inter-departmental seminars and workshops encourage collaborative learning, providing opportunities to share knowledge and perspectives across disciplines.
- Group-based projects and teamwork promote peer-to-peer learning and help students gain multiple perspectives on problem-solving and critical thinking.

3. Problem-Solving Methodology:

- Mathematics and economics workbooks are distributed to students to strengthen their analytical and problem-solving abilities.
- Activities such as problem-solving games, case studies, and simulations sharpen students' critical thinking and decision-making skills.

By combining experiential learning, participative methods, and problem-solving approaches, the institution ensures that students develop a holistic understanding of concepts while enhancing their critical thinking, teamwork, and leadership skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.lsracheja.org/wp-content/uploads/2024/12/2.3.1-Student-centric-methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute's infrastructure is ICT enabled which is regularly utilized by the teachers in their classes. Interactive panels

allow teachers to be innovative with their pedagogies that warrants students' engagement in the class. Teachers make use of presentations and audio-visual devices that aids in understanding of the concepts and better retention.

Presentation copies and E-learning material is available to students as teachers upload their power point presentations, tutorial sheets, etc. on the College website. Students are encouraged to enroll and pursue various add on courses offered by the college in collaboration with the Industry.

Some teachers facilitate web links and video links to students for further reading that provides better clarity in their course. This exposes students to wide array of knowledge pool available online in form of articles, journals, books, research papers and more.

Additionally, teachers also provide guidance on reading materials. This encourages students to make use of Library which is well equipped with E resources like NDLI, N-list and EBESCO.

Few teachers also extensively use open resources that are available like Edpuzzle, Apex, Quizlet, E-Patshala and youtube videos

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

357

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to the guidelines of the University of Mumbai regarding internal assessment. The internal evaluation process is implemented as follows:

1. Programs with Internal Evaluation:

- Unaided Programs: Internal evaluations are conducted for all unaided courses, including BAF, BBI, BMS, BSc-IT, BFM, and BAMMC.
- Aided Programs: Internal evaluation is applicable only for:
 - FYBA/FYBCOM: Foundation Course I
 - SYBA/SYBCOM: Foundation Course II
- M.Com: All subjects include internal assessments, while Semesters III and IV require students to complete projects.

2. Procedures Followed:

- A timetable for all internal examinations is displayed on the notice board and the college website well in advance.
- Question papers are prepared as per the University of Mumbai's prescribed pattern, and the pattern is communicated to students beforehand.
- Results of internal tests and semester-end examinations are declared within the stipulated time to ensure timely feedback.
- Students unable to appear for examinations due to genuine medical reasons or participation in college-approved activities are permitted to appear for additional examinations. All such cases are thoroughly scrutinized and verified by the designated committee.

By maintaining a structured and transparent internal evaluation

process, the institution ensures fairness, accountability, and compliance with university standards.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute, affiliated with the University of Mumbai, strictly adheres to the codes and guidelines prescribed by the University, including relevant circulars (VCD) related to examinations and grievance redressal.

1. Transparent Grievance Redressal Mechanism:

- The institute ensures transparency in addressing examination-related grievances through a structured mechanism.
- University examination circulars are observed and implemented in a timely manner.
- Students can raise grievances at any point by submitting a written application to the Examination Committee.

2. Post-Result Procedures:

- After the declaration of results, a notice regarding revaluation and procurement of photocopies of assessed answer papers is published both physically on campus and on the college website.
- Students who are dissatisfied with their scores can:
 - Apply for revaluation of their answer papers.
 - Request a photocopy of their assessed paper within the stipulated time.

3. Revaluation Process:

- Upon receiving a revaluation request, the Principal, in coordination with the Examination Committee, appoints a senior faculty member with expertise in the course content to reassess the paper.
- Proper procedures are meticulously followed, and the revaluation results are declared within the stipulated time.

This transparent and systematic approach ensures that all student grievances related to examinations are addressed promptly and

fairly, in compliance with the University of Mumbai's guidelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The comprehensive objectives and outcomes of various graduate programs are embedded in the vision and mission statement of the college. These are disseminated through multiple platforms to ensure clarity and accessibility:

1. Publication of Objectives and Outcomes:

- The vision and mission statement is published in the college prospectus and on the institutional website.
- The prospectus outlines Program Outcomes (POs) and Program-Specific Outcomes (PSOs) are made available on the college website for stakeholders' reference.

2. Awareness among Students and Parents:

- During the First-Year Orientation (Diksharambh), students are provided with an overview of the program's objectives and desired outcomes.
- PTM's are held on regular basis

3. Motivational Initiatives:

- The college conducts motivational talks for first-year students to raise awareness about anticipated outcomes such as employability, social growth for career and personal development.

4. Integration of POs and COs in Syllabi:

- The syllabi proposed by the University of Mumbai often include the Program Outcomes (POs) and Course Outcomes (COs), which highlight the significance of each course and its expected results. These syllabi are made available to all stakeholders.

5. Faculty Contribution to Curriculum Development:

- Faculty members involved in syllabus framing at the University level play a key role in defining PSOs and COs.
- Departments ensure the active participation of faculty in syllabus revision workshops

Through these structured efforts, the college ensures transparency, accessibility, and alignment of program objectives and outcomes with the expectations of all stakeholders, including students, parents, and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of Programme and Course Outcome Attainment

The primary objective of measuring the attainment of Programme Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) is to enhance the quality of teaching and learning within the college. The institution evaluates attainment levels through two methods: Direct and Indirect.

1. Direct Method:

- A course-wise result analysis is conducted after every examination.
- The institution has developed a systematic model to map attainment levels to the predefined outcomes, ensuring alignment between teaching efforts and expected learning objectives.

2. Indirect Method:

- Data is collected on student placements and their progression to higher education, which provides valuable insights into the attainment of program outcomes.

3. Regular Assessment Activities: The college conducts various activities during lectures to regularly assess learning levels and course outcome attainment. These activities include:

- Class Tests
- Mock Interviews
- Group Discussions
- PPT Competitions
- Exhibitions
- Case Study Solving

The results of these activities enable teachers to analyze student performance, upgrade their teaching methodologies, and provide targeted support to ensure students achieve the final Course Outcomes (COs) and Programme Outcomes (POs).

Through these systematic and continuous evaluation methods, the institution ensures quality education and fosters a culture of academic excellence

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

636

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.lsracheja.org/wp-content/uploads/2024/12/2.7.1-Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

12

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Cell of the college creates an ecosystem to nurture young entrepreneurs and train the students in the field of business creation. It guides and mentors students with entrepreneurial skills and ideas, and promotes entrepreneurship amongst students.

Workshops and Symposiums were conducted for the students to build in them, an Entrepreneurial mindset. Guest lectures and mentoring sessions in Entrepreneurship were conducted for the students. Also, the E-Bazaar initiative, a first ever initiative was undertaken in college to uphold the entrepreneurial spirit on root level by inviting students to display their home owned ideas and businesses in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/join/entrepreneurship-cell/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.lsracheja.org/research/ph-d/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities are conducted through NSS, NCC, WDC (Women's Development Committee), and DLLE to foster a holistic development of the students, and to inculcate responsibility towards the nation and community service.

NSS: The NSS Unit B09 of Sadhana Education Society's L. S. Raheja College of Arts and Commerce for the academic year 2023-2024. Our NSS unit has successfully executed a series of impactful projects and events in collaboration with various government and private entities, affirming our commitment to community service and development. Blood donation camps and programs in cultural engagement were conducted.

The NCC Unit also organised various activities to promote national integrity and patriotism among the students. The students also participated in various community programs like Road Safety awareness, etc.

The WDC conducted Awareness programs in health and hygiene, gender awareness, cleanliness and safety for women, etc.

The DLLE students participated in cleanliness and donation drives to foster community engagement and sensitization to society, community, and the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3079

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College makes the best use of the available space and guarantees that instructors and students have access to state-of-the-art teaching and learning resources. The college's 22

classrooms are furnished with overhead projectors, whiteboards, and smart boards. The college has four laboratories ie. for I.T., psychology, ENTC and statistics. To meet the demands of the students, the college makes sure there are enough PCs, IT hardware, and software. There is 100 Mbps Wi-Fi available throughout the entire college campus. The installation of CCTV cameras and the deployment of security guards guarantee the college's safety.

The College has an Audio-Visual room and an Auditorium equipped with latest technological equipment and are used as media centres for screening documentaries & films, apart from being used as lecture rooms.

The College staff room has a computer and printer for the use of the teaching staff. A separate Research Room, equipped with a computer and printer is available to the staff and students for pursuing research activities.

The college has a Girls' Common Room and washrooms on every floor for the students. There is a separate washroom for differently-abled students & staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes that it is in their formative years that students learn to compete, to play fair, to lead, to collaborate and to work in and as a team. Thus, it provides the students with a solid foundation to participate in sports and cultural activities.

The campus has a 900 square feet well-equipped gymkhana along with two playgrounds. In addition to being a yoga center, the gymkhana features indoor activities like chess, carrom, and table tennis. Outdoor games can be played and practiced on the college's sports field. It selects coaches for a range of sports. The college grounds host the yearly sports day, which includes athletic events.

Associations like the Extra-Curricular Committee and Marathi-Vangmay-Mandal provide the students with a platform to showcase their creativity and talents. Students are encouraged to participate in intra and inter-collegiate activities. Gifted students are identified and groomed for participation at inter-collegiate and university events. The students organize inter-collegiate festivals like Parallax and Retake which hone their leadership and organizational skills. The College has a state-of-the-art Auditorium which is used by the students for showcasing various art forms. Students have an extra-curricular activities room for planning and executing various events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/students-portal/gymkhana/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

With 61351 books, 44 print journals & periodicals, 19 newspapers, 20 e-books, e-books and e-journals from EBSCO & N-LIST Database, 63 theses, 6 maps and 1243 CDs among its vast and diverse collection, Raheja College's library is a true information goldmine. The library remains open from 7 a.m. to 7 p.m. SLIM21 Integrated Library Management Software has been used to fully automate all housekeeping duties at the library. Bar-coding technology is used for visitor log-ins, returns, issues, and stock verification. The SLIM21 Integrated Library Management Software Modules listed below are now in use:

1. Cataloguing: Online Cataloguing with Spine Labels, Book Cards, Barcode
2. Circulation: Issue/Return with E-Mail Integration
3. Serial Control
4. Acquisition
5. WEB OPAC
6. Reports
7. Stock Verification
8. Add on Module: LibvizLog (Visitor's Login): to monitor footfalls

Website of the Library: The college website is connected to the library's separate web-page, which consists of :

1. WEBOPAC
2. KNIMBUS Digital Library: Institutional Depository (Departmental E-content, question papers, syllabus, and prospectus), other subscribed and open digital resources
3. Research Support
4. Library Activities, services and notices

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://lsrahejacollegelibrary.org/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.32

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

841

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college aims at optimizing the use of technology in its operations related to teaching-learning, administration and library. It has adopted an ERP (Mastersoft) for managing its entire administrative functions including admissions, payroll, leave records and examinations. The office is equipped with Desktops and Thin-Clients with LANconnection.

The college has an in-house IT team which ensures the smooth functioning of the various IT systems and IT infrastructure of the college. The college campus is equipped with Wi-Fi access points covering the entire campus. College has a server room housing four servers, firewall and network storage. The internet bandwidth is 100 Mbps leased line.

Classrooms are equipped with smart boards and overhead projectors. Online lectures are conducted using MS-Teams Platform. The college has an Audio-Visual room and an Auditorium equipped with projector facilities, excellent sound systems and Wi-Fi internet connections. All computers in the college have licensed copy of Windows 10 and MS office.

The college library is fully digitalized and is equipped with computers and other IT equipment for the use of students and staff. The library also has a UGC sponsored Network Resource Centre with 2 computers and a printer and a separate project room having 19 Thin-Clients.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

159

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.44

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College prepares a master budget based on the individual budgets of various departments and associations at the beginning of the year and presents it to the CDC for its approval.

The Purchase Committee procures the goods approved by the CDC through a process of inviting quotations, selection of appropriate quotation, issuance of Purchase-Order and checking the products

delivered for conformity with the required quality and quantity.

The College has various AMCs to ensure that the infrastructure is maintained in sound condition. College maintains a register to track usage of the assembly hall. The college ensures that repair of infrastructure and servicing of equipment is carried out as required.

The college has SOPs in place to ensure effective utilization of resources, prevent damage or wastage and delegate responsibility towards upkeep and maintenance.

The College has a Library Advisory Committee which defines the major policies of the library. The library also assesses the needs of the students through student surveys and recommendations.

The Gymkhana Committee identifies the indoor and outdoor sports that can be made available for the students. Appropriate budgeting for the sports infrastructure is then made to ensure optimum sports facilities to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/about-us/administrative-office/policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

698

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

698

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

131

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In 2023-24, an Ad Hoc student council was established, composed of the Contingent Leader, the Chairperson, student representatives, and class representatives. In the 2023-24 academic year, student representatives were actively involved in the organization of events. Throughout the year, student council members were instrumental in the organization of a variety of curricular and extracurricular activities. The Ad Hoc Student Council assisted in the organization of college festivals such as Parallax, Retake, and Raheja Week etc

Student representatives are part of the following committees

1. Internal Complaints Committee - To resolve the issues of the students and maintain a peaceful and healthy environment in the college premises.

2. Canteen Committee - To provide timely feedback to the canteen food, hygiene, cleanliness, etc. this helps the college authorities to keep a check on the canteen management and ensure healthy atmosphere and food be provided to the students in the college.

3. Gymkhana committee -Students from gymkhana committee has helped in arranging and organizing workshops and sessions that has been beneficial for the attendees.

4. Library Advisory committee- students actively participate in giving suggestions for book bank.

5. IQAC: Two student representatives in IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, College continues it's interaction with students even after they have formally left college through an active and vibrant alumni association named as "Shrunkhala Alumni Association"

Shrunkhala Page 44/125 17-12-2024 11:46:26 Annual Quality Assurance Report of SES L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE Alumni Association was formed on 6th May 2006. Every year, at least two meetings are organized by the association. The association is a registered public trust and is also registered under the Society's Registration Act. The aim of the association is to promote the sense of belongingness not only among the ex-students of the college but also among the present students of the college. It works closely with the college's current and ex-students to spread this objective. The college alumnus consists of highly successful professionals from diverse fields like Chartered accountants, advocates professors, interior designers, bankers, event managers, businessmen, social workers, eminent personality from media, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of an institution that effectively aligns with its vision and mission showcases several key characteristics working in harmony. The foundation lies in strategic leadership, where decisions consistently support institutional objectives through careful planning, resource allocation, and policy-making that reinforce core values.

A participatory governance structure ensures all stakeholders - faculty, staff, students, and administrators - have meaningful representation in decision-making processes. This inclusive approach maintains institutional focus while benefiting from

diverse perspectives. Transparent operations and clear accountability measures demonstrate commitment to mission alignment through regular communication and published progress metrics.

The policy framework actively supports vision fulfillment, with all major policies explicitly connecting to institutional goals. Resource management reflects these priorities through strategic budget allocations and infrastructure development. Quality assurance mechanisms ensure effectiveness through systematic evaluation and continuous improvement based on concrete findings.

Stakeholder engagement extends beyond internal constituencies to include community partnerships and external collaborations that advance institutional goals. Finally, the governance system maintains adaptability, allowing for innovation and strategic change while preserving core institutional identity.

Together, these elements create a cohesive system where leadership, processes, and outcomes align to fulfill the institution's fundamental purpose and aspirations.

File Description	Documents
Paste link for additional information	https://www.lsracheja.org/about-us/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College inculcates participative management among the students and aims to build commitment and develop initiatives within work teams. It is a practice for empowering student members to participate in organizational decision-making. Further, the teachers believe in delegating the responsibility of decision-making to the students. To enable this, the college organizes annual festivals like Parallax and Retake every year. All the activities in these events are planned, organised and executed by the students. The teachers act as mentors and guide the students. The Teachers select a Contingent leader (CL) and Chairperson (CP) for each of the programmes. They are given the authority to select the Advisories, Assistant Contingent leader and Vice Chairperson. The Contingent leaders, Chairpersons, Assistant Contingent

leaders, Vice-Chairpersons are then responsible for planning, organizing and executing of the entire event. These students then form various committees like public relations and marketing, finance etc. student volunteers for each event. The decentralization and participative management of the college is depicted through this activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution effectively deploys its strategic plan through a well-structured approach focusing on both short-term and long-term objectives. The plan is developed based on a comprehensive SWOC analysis that identifies the institution's strengths, weaknesses, opportunities, and challenges.

The implementation focuses on four key areas: E-governance, Academics, Audit, and Infrastructure. Short-term plans include working towards autonomy, preparing for NEP implementation with outcome-based education, developing interdisciplinary courses, and establishing student/faculty exchange programs. The college actively pursues internships and placements through MOUs with reputed companies.

Long-term strategic initiatives encompass introducing new-age programs, developing international collaborations, and enhancing infrastructure. The plan prioritizes research development through publications in Scopus/H-Index journals and establishing an Innovation and Incubation centre.

The deployment effectiveness is evident through various achievements, including:

- Establishing research centers
- Implementing e-governance systems
- Creating ICT-enabled classrooms
- Developing green campus initiatives
- Offering add-on/certificate courses
- Operating successful placement programs

Regular monitoring and assessment ensure the strategic plan's successful implementation and alignment with the institution's vision and mission.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.lsracheja.org/strategicplan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram describes the structure of the administration. The governing body constitutes the Management led by the President and Chairman, Honorary General Secretary and Honorary Treasurer, Trustees and Members to formulate policy matters. The Chief Administrative Officer administers the SES office and all institutions. The CDC is apex body for preparing comprehensive plans and policies for overall development, consisting of management representatives, Principal, IQAC convener, teachers, alumni representatives, and students. The Principal and Vice Principal along with IQAC formulate plans and policies, duly approved by CDC. Various committees are constituted of teachers and student representatives to effectively deploy plans and policies. The college offers programs under aided and unaided sections. Each department is led by the head of department, and the unaided section: of each department is led by the program coordinator, who in association with teachers' departments is responsible for conducting and administering academic and co-curricular activities. The registrar is the head of non-teaching, technical, and support staff for execution of administrative operations under the instructions of the principal and vice principal. The librarian is the head of the library administering learning resources of the college. The Sports Director administers the overall working of gymkhana and promotion of sports training and activities.

File Description	Documents
Paste link for additional information	https://www.lsrheja.org/about-us/administrative-office/sops/
Link to Organogram of the institution webpage	https://www.lsrheja.org/wp-content/uploads/2022/01/LSR-Organogram-Chart.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of existing welfare measures offered to teaching staff and non-teaching staff

Teaching Staff:

- Provident Fund from time of appointment
- Gratuity on retirement
- Reimbursement of registrations fee for participation in academic programmes.
- Reimbursement of research publication and travel concession to staff for attending seminars, workshops, conferences.

- Fee concession to staff and their ward/s for admission in academic programmes.
- Salary credited by management irrespective of disbursement of salary grant by the Government.
- Emergency loan to fulfil immediate financial needs.
- Laptops for every department/ Teacher
- Sanitary vending machine installed.
- Zero balance salary account benefit for staff members.
- Felicitation of the teaching staff on retirement and on completion of the PhD.

Non-Teaching:

- Provident Fund from time of appointment.
- Gratuity on retirement.
- Emergency loan to fulfil financial needs.
- Festival advance of Rs.15000 on zero interest EMI.
- Fee concession to staff and their ward/s for admission in academic programmes.
- Umbrellas and footwares for rainy season.
- New uniform every two years.
- Felicitation of the non-teaching on retirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of Teaching Staff based on PBAS:

The institution follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of 'PERFORMANCE BASED ASSESSMENT SYSTEM' (PBAS) and ACADEMIC PERFORMANCE INDICATOR (API). The minimum norms of selection committees and selection procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations are applied for PBAS. The IQAC scrutinizes and confirms API scores of teachers. The teacher who wishes to be considered for promotion under CAS may apply in writing to the Principal within three months before the due date, stating that he/she fulfils all qualifications under CAS. The PBAS proforma evolved by the University of Mumbai, duly supported credentials as per the API guidelines have also to be submitted.

After the selection procedure is completed, the promotion files are sent to JD.

Performance Appraisal of Non-teaching Staff:

The performance appraisal system for non-teaching staff is channelized through confidential reports. Seniority is the criterion for promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Sadhana Education Society considers it imperative to ensure that all financial transactions are carried out within the provisions of the law and the guidelines laid down. With this objective, the society carries out an internal audit and statutory audit of its financial statements. These audits are carried out by independent Chartered Accountant firms. The statutory audit of the SES is carried out by Iyer Vishwanath & Co, Chartered Accountants which encompasses the audit of the college. The internal audit of the college is carried out by Parikh Sharma & Associates, Chartered Accountants. The auditors in the course of their audits, analyse the operational procedures and verify the vouchers and other documents, agreements and guidelines to correlate them with the accounting entries passed. Any observations made or queries raised are presented by the auditors to the Registrar of the college. The Registrar, along with the accounting staff examines the observations made and provides the necessary clarifications for the same. In certain cases, inputs from concerned staff or teachers are also taken for providing explanation for the queries raised. Finally, all major queries are also discussed with the Principal of the college and the Chief Academic Officer (CAO) of the Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following functions are carried out for the planning of or determining the financial requirements:

1. Collection of requirements from IQAC, Departments, Library, Gymkhana and various committees.
2. Discussion with Principal
3. Preparation of Budget
4. Sanction of the Budget in CDC meeting.
5. Allocation of funds as per budget.

The major sources for receipt of funds for the college are:

1. Salary grant received from the Government of Maharashtra.
2. Fees charged for aided courses as per the guidelines laid down by the University of Mumbai.
3. Fees charged for self-financing courses after considering the resource utilisation of each course.
4. Grant Received from ICSSR for conduct of Research.
5. Sundry fees / charges collected from students for administrative functions, fines etc.
6. Examination grant received from the University of Mumbai.

The college ensures optimum utilization of financial resources in the following manner:

1. The College invites requirements from all departments & committees. These requirements are based on the activities planned for the coming period.
2. The Purchase Committee, along with the Principal studies the requirement for major academic & physical facilities.
3. The Purchase committee streamlines the budgetary requirements and finalises the budget.

4. The finalised budget is presented in the meeting of the CDC where it is debated and approved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Teaching Plan: IQAC collaborated with Heads of Departments, to develop comprehensive teaching plans, incorporating innovative teaching methodologies, and ensuring alignment with learning objectives and outcomes.

Remedial Programs: IQAC initiated remedial programs to provide additional support and guidance to students facing academic challenges, thereby enhancing their learning outcomes and academic performance.

SWAYAM Program: IQAC encouraged students to enrol for SWAYAM courses 301 students enrolled.

Deeksharambh: IQAC organized DEEKSHARAMBH programs to orient and familiarize newly admitted students with the academic environment, resources, and expectations, ensuring a smooth transition into college life as per UGC guidelines.

Preparation & Submission of NIRF & AQAR (Annual Quality Assurance Report): IQAC prepared AQAR & NIRF, and submitted the same in December 2023

Preparation of Institutional Development Plan: IQAC collaborated with stakeholders to develop an Institutional Development Plan (IDP), outlining strategic objectives, action plans, and resource allocations to foster institutional development.

Audit: ISO 9001:2015, Gender Audit and Green audit were conducted under guidance of IQAC.

Feedback from Stakeholders: IQAC collected feedback from various stakeholders, to assess their satisfaction levels, expectations,

and suggestions for improvement,

Preparation & Implementation of NEP 2020: The Internal Quality Assurance Cell has spearheaded several quality initiatives focusing on the implementation of the(NEP).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution maintains a robust system for reviewing and improving its teaching-learning process through IQAC, which implements various structured methodologies and operations. During the academic year 2023-24, IQAC has demonstrated significant improvements in several key areas.

The committee actively encourages faculty development by promoting participation in webinars focused on e-content development for online teaching. Regular training sessions are conducted to enhance teachers' proficiency in using Mastersoft platform, resulting in smooth transition and adaptation to digital teaching methods.

IQAC oversees the systematic preparation of academic calendars for both odd and even semesters, incorporating inputs from department heads, coordinators, and committee conveners. Individual teaching plans are meticulously prepared by faculty members and verified by heads/coordinators before submission to IQAC in a standardized format.

The institution has strengthened its e-learning resources through the library, providing access to various digital platforms including INFLIBNET-N-LIST, NDLI, EBSCO, and Open Educational Resources. Faculty members contribute by uploading PPTs to the website, and an institutional repository maintains syllabi and question papers for student reference.

Regular monitoring occurs through department meetings and student feedback, ensuring adherence to teaching plans, maintaining quality

standards in education delivery and conducting other curriculum and Co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.lsracheja.org/publication/magazine/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Internal Committee as part of the Deeksharambh - orientation programme, conducted for the First-year students in July 2023, created awareness regarding the role of the Internal Committee.

Workshop was conducted on Menstrual Hygiene and Personality development on 24th July by Ms. Avani Somaiya, Brandtouch India Analytics Pvt Lmt. The objective was to foster awareness about

menstrual hygiene and breaking societal stigma.

The Internal Committee in association with IQAC conducted an awareness session for the teaching and the supporting staff on 'The Sexual Harassment at Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and role of Internal Committee' on 1st February 2024 by Adv. Kamyani Bali Mahabal. Cancer awareness session was conducted on 12th February by Dr. Vikram Sanghvi, Oncologist. The students were made aware about the unhealthy life style leading to dangers of Cancer and were also educated about prevention and healthy lifestyle.

Women staff were felicitated on the occasion of International Women's Day appreciating their contribution.

The Department of Sociology at TYBA level offers paper on Sociology of Gender and Gender and Society : Emerging Issues and Contemporary Debates as part of the syllabus prescribed by the University of Mumbai with the objectives to trace evolution of Gender as a category of social analysis and understand emerging issues in the Indian feminist landscape. Students submit projects as part of internal assessment covering topics like violence against women in public/private sphere, gender and law, patriarchy, transgender issues etc.

File Description	Documents
Annual gender sensitization action plan	https://www.lsracheja.org/wp-content/uploads/2024/12/7.1.1Annual-Gender-Sensitisation-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.lsracheja.org/wp-content/uploads/2024/12/3.-7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Recognizing the critical importance of waste management in safeguarding both the environment and public health, the institution has proactively implemented measures to ensure the proper disposal and recycling of waste. Within the institution premises, dedicated separate dustbins have been strategically placed to facilitate the collection of solid waste. The housekeeping staff actively segregates plastic waste and ensures its disposal with appropriate precautions. The institute is actively preparing its own compost on campus by collecting various biodegradable waste materials, which is then utilized to nourish plants and trees within the campus.

The institute has entered into a Memorandum of Understanding (MoU) with "Threco Recycling LLP" for E-waste management, effective from 1st October, 2022, to 30th September, 2024. To date, the institute has submitted approximately 150 kg of E-waste to "Threco Recycling LLP".

The IQAC and DLLE committees organized an "E-waste Awareness Drive" on 2nd September, 2024, for students and staff, featuring an insightful talk by Ms. Mary Mukherjee from Tech India. The Participants gained insights into the hazards of electronic waste and the significance of proper disposal methods. These initiatives aim to educate and inspire the student community to adopt responsible and sustainable waste management practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available B. Any 3 of the above

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed to fostering an inclusive environment that respects cultural, regional, linguistic, communal, and socio-economic diversity. The institution's multifaceted initiatives aim to create a campus culture rooted in tolerance and harmony.

The college organizes events such as Intercultural Festivals and Ethnic Day Celebrations that encourage students to embrace diverse traditions and cultures. Activities like the Exhibition on Showcasing Maharashtra: Culture, Communities, and Cuisines and Culinary Heritage of India deepen appreciation for India's cultural richness. Book exhibitions on topics such as Indian Culture and Heritage and Dr. B. R. Ambedkar's Contributions promote inclusivity and respect for regional and linguistic diversity.

Support for economically disadvantaged students is provided through scholarships, mentorship programs, and initiatives like the Yard Sale Donation Drive and the Community Service-Christmas Book Tree. Mental Health Awareness Campaigns and Divergent Thinking Hub sessions ensure psychological inclusiveness for students across socio-economic backgrounds.

Interactive programs such as the National Youth Day Celebration, Human Rights Day Quiz, and guest lectures like Awareness about Mental Health in the LGBTQ+ Community foster understanding of communal harmony and constitutional values. These initiatives reflect the college's dedication to cultivating a safe, inclusive, and vibrant campus for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college emphasizes sensitizing students and staff to the values, rights, duties, and responsibilities enshrined in the Indian Constitution. Through a series of academic and extracurricular initiatives, the institution instills awareness about citizenship and promotes responsible community participation.

Key activities include Constitution Day Celebrations, where the Preamble is read collectively, and expert-led seminars are held to discuss the fundamental rights and duties of citizens. Events such as Republic Day Celebrations, Independence Day Programs, and

workshops on Human Rights and Gender Equality further promote civic responsibility and democratic values.

The institution also conducts voter awareness campaigns under the National Service Scheme (NSS), encouraging electoral participation and fostering a sense of empowerment. Interactive sessions, such as the Alumni Guest Lecture on Social Dynamics, and field visits to legal institutions like the Small Causes Court and RBI Monetary Museum, provide practical exposure to governance and legal systems.

For employees, workshops on professional ethics and constitutional obligations ensure that values of equality, integrity, and inclusivity are upheld. Through such efforts, the college cultivates a culture of active citizenship, preparing individuals to contribute positively to a democratic and inclusive society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://www.lsracheja.org/wp-content/uploads/2024/12/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Observances:

1. Independence Day & Republic Day: Celebrated with flag-hoisting ceremonies, patriotic songs, and discussions on democratic values.
2. Gandhi Jayanti: Activities include the exhibition of rare books on Gandhi, street plays, and interactive sessions on Gandhian philosophy.
3. National Youth Day: Engaging activities, such as leadership workshops and quizzes
4. Constitution Day: Readings of the Preamble and expert lectures

International Observances:

1. World Environment Day: Documentaries and workshops on sustainability and a rally promoting zero food waste.
2. International Yoga Day: Mass yoga sessions to promote mental and physical well-being.
3. Human Rights Day: Seminars and quizzes on human rights awareness.
4. World Water Day: Documentary screenings and awareness quizzes.

Cultural & Religious :

1. Diwali, Christmas, and Eid: Celebrations include cultural performances, community service initiatives, and festive decorations.
2. Navratri: Garba and dandiya events showcase cultural unity and diversity.

Highlights of Celebrations by Various Department:

1. Degree Distribution Ceremony
2. Annual Sports Day
3. Mental Health Awareness Campaign
4. Special Lectures
5. Book Exhibitions

Unique Initiatives:

- **Employability Week:** A series of skill-building activities.
- **Community Service:** Activities like the "Christmas Book Tree" and donation drives foster empathy.
- **Educational Visits:** Visits to institutions like the Bombay Stock Exchange (BSE) and RBI Monetary Museum provide real-world exposure.
- **Fine Arts Competitions:** Encouraging creativity and cultural expression.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

Title of the practice: Bridging Theory with Practice

In today's competitive environment, graduates need the scientific application of knowledge and specialized skills. Bridging theory with practice engages students in practical problem-solving techniques alongside theoretical learning. The holistic approach adopted transforms academic knowledge into professional competence through multiple learning pathways that combine theoretical foundations with practical applications through industry-relevant

problem-solving exercises, hands-on project implementation and professional skill development workshops.

The integrated approach to student development includes interactive webinars, workshops, experiential learning, and field visits, fostering professional growth and leadership development, preparing graduates for the competitive workplace through active participation and continuous skill development.

Practice 2

Title of the Practice: Community Engagement through Extension Activities

Extension education plays an integral role between academia and surrounding communities. Through programmes like NSS and DLLE, our institution has established a strong framework for community engagement benefitting students and society. Students participate in essential community programme initiatives like blood donation, tree plantation, voter awareness instilling sense of social responsibility. Environmental conservation includes collaborative beach clean-up efforts with Santacruz police during Ganapati Visarjan. Through hands-on community service students develop crucial leadership capabilities and project management skills. Direct engagement with community members helps students to understand diverse social perspectives. It also strengthens ties with law enforcement agencies. It also improves student participation and learning outcomes thus enabling them to be socially conscious leaders in the future.

File Description	Documents
Best practices in the Institutional website	https://www.lsracheja.org/igac/#InstitutionalPerformance
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution demonstrates distinctiveness through its robust implementation of e-governance across all major operational areas. The college has adopted an integrated approach to digital

administration by implementing specialized software solutions for different departments.

In academics, the institution utilizes Master Soft ERP (Enterprise Resource Planning) system, which automates various administrative and academic processes. This system helps streamline educational operations and enhances efficiency in managing academic activities.

For examination management, the college has implemented Eklavya, a sophisticated cloud-based assessment tool. This platform enables the creation and management of expert evaluations, ensuring accurate and efficient assessment processes that align with both curriculum requirements and industry standards.

The office administration employs Tally software for financial management and accounting purposes, ensuring accurate record-keeping and efficient financial operations.

The library operations are managed through SLIM 21, a library management system that facilitates efficient cataloging, circulation, and resource management.

This comprehensive e-governance implementation has yielded significant benefits, including:

1. Enhanced operational efficiency
2. Reduced need for human contact and manual interventions
3. Improved data accuracy and accessibility
4. Decreased paperwork
5. Streamlined administrative processes
6. Better assessment capabilities
7. Integration of various institutional operations

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is permanently affiliated to University of Mumbai. All programmes introduced and courses offered are as approved by the University. The curriculum is designed by the respective Board of Studies.

The college has a well planned delivery of curriculum so that students can achieve their learning goals. Students are advised against absenteeism in lectures/tutorials/practicals. State level hands on workshop was conducted for staff for Calculation of CO-PO-PSO attainment.

SWAYAM courses were introduced in college for students. 301 students enrolled for SWAYAM. Workbooks are prepared for a few courses to ensure practical training. Various evaluation techniques like case studies, quizzes, etc. are used to assess the effective delivery of the curriculum and students' understanding of it. Teachers conduct regular tests after completion of each unit in the syllabus.

The college has a system of class mentors to monitor students' attendance, discipline and assist students whenever necessary. Students participate in intra college and inter collegiate festivals which hone their academic and leadership skills, thus broadening their horizons.

There is documentation of attendance, lecture plans, academic plans/activity calendar, notes for private circulation, syllabus copies, etc. Students have access to e-resources through the library and material regularly posted on the websites.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the academic calendar, the examination committee decides well in advance the dates during which the internal examination will be conducted, semester wise and this is submitted to the IQAC.

Continuous Internal Evaluation is in the form of:

- Project work for FC-I and FC - II and for BMM/ BAMMC.
- 25 marks test for the rest of the unaided programmes.
- Project of 20 marks for TYBA
- Class tests are conducted at regular intervals.

Orientation for SY and TY Deeksharambha for FY is conducted for students at the start of the academic year at which the nature of continuous internal evaluation is explained to them. Further updates/ clarity is given during parents - teachers meetings which are held by each department. Departmental heads/coordinators monitor the time table for each CIE and ensure that it adheres to the academic plan outlined by the Principal/HOD/IQAC.

The implementation of CIE system at the institute level is incorporated to ensure the following:

1. To monitor students' progress.
2. To evaluate the learning outcome of students.
3. To give timely feedback to the students.
4. To take remedial measures based on performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

B. Any 3 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1747

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College encapsulates various cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability through curricular, co-curricular and extra-curricular activities.

In Business communication, Marketing and Human Resource Management, Business ethics and corporate governance, students are taught ethics in business practices as a part of the curriculum. The institution strives to inculcate professional ethical values in students. The Accountancy syllabus includes a topic on 'Ethics in Accounting', teaching students the ethical aspects to be borne in mind while maintaining accounts and presentation of financial statements.

In TYBA Sociology, students have a paper on 'Sociology of Gender' and 'Gender and Society in India: Contemporary Debates and Emerging Issues'. The Department conducts webinars and competitions to inculcate gender equality.

The Foundation Course exposes students to human values and fundamental rights through projects, presentations and viva.

The institution also creates awareness of human values by celebrating World Human Rights day, World Mental Health Day, International Day of Happiness, etc.

In Environmental Studies course, the curriculum is associated with the environment and ecosystem, so students develop a sense of responsibility towards the environment and realization of sustainable development. Clean up Drive after Ganpati Visarjan, Zero Food Waste etc help students implement the curriculum in practice.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

57

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1640

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.lsracheja.org/igac/#FeedbackAnalysis
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2560	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
270	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The institution recognizes that each student is unique, with varying learning abilities and levels of understanding. To cater to the diverse needs of learners, the institution implements the following measures to assess and enhance student learning:</p>	
<p>1. Assessment of Learning Levels</p> <ul style="list-style-type: none"> ○ A detailed syllabus is shared with students during the orientation session (Diksharambh) to provide clarity and direction. ○ Students are encouraged to self-assess their learning through continuous curriculum-based discussions and application-oriented activities. ○ Faculty members and mentors assess students' learning levels through: <ul style="list-style-type: none"> ■ Analysis of previous examination results, ■ Continuous Internal Evaluation (CIE), and ■ Student engagement during lectures and interactions. ○ Students are motivated to explore new avenues of 	

learning within their respective domains.

2. Programs for Slow Learners (Academically Weaker Students):

- Bridge Courses are conducted to strengthen foundational knowledge.
- E-content and E-books are provided for accessible and enhanced learning.
- Regular Assignments/Tests help in reinforcing key concepts.
- Extra Time is given during examinations to students with learning disabilities, as per university guidelines.

3. Programs for Advanced Learners:

- Mentors provide regular guidance and motivation to advanced learners.
- High-achieving students are felicitated during prize distribution ceremonies to recognize their excellence.
- Students are encouraged to participate in research activities, such as writing and presenting research papers or articles in departmental publications.
- Industry and Academic Expert Talks are organized under the Student Development Program to provide real-world insights.
- Advanced learners are motivated to enroll in online courses through platforms like SWAYAM to broaden their knowledge base.
- The institution offers Add-On Courses to help students acquire additional skills and certifications.

File Description	Documents
Paste link for additional information	https://www.lsracheja.org/wp-content/uploads/2024/12/2.2.1-final_compressed.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2560	37

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts a student-centric approach to ensure comprehensive and engaging learning experiences. To achieve this, the following methods are implemented:

1. Experiential Learning:

- Interactive smart panels are installed in several classrooms to facilitate dynamic and technology-enabled learning.
- Students participate in simulation-based activities such as business presentation competitions, Ad-Mad events etc which provide students with valuable insights into real-world scenarios.
- Short film-making projects, focus group discussions, and case study analyses in enhancing their experiential understanding of concepts.
- One-day educational and industrial allow students to gain firsthand exposure to industry operations and professional settings.

2. Participative Learning:

- Students are motivated to organize and participate in various activities such as quizzes, problem-solving games, and group discussions, fostering active engagement and teamwork.
- Inter-departmental seminars and workshops encourage collaborative learning, providing opportunities to share knowledge and perspectives across disciplines.
- Group-based projects and teamwork promote peer-to-peer learning and help students gain multiple perspectives on problem-solving and critical thinking.

3. Problem-Solving Methodology:

- Mathematics and economics workbooks are distributed to students to strengthen their analytical and problem-solving abilities.
- Activities such as problem-solving games, case studies, and simulations sharpen students' critical thinking and decision-making skills.

By combining experiential learning, participative methods, and problem-solving approaches, the institution ensures that students develop a holistic understanding of concepts while enhancing their critical thinking, teamwork, and leadership skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.lsracheja.org/wp-content/uploads/2024/12/2.3.1-Student-centric-methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute's infrastructure is ICT enabled which is regularly utilized by the teachers in their classes. Interactive panels allow teachers to be innovative with their pedagogies that warrants students' engagement in the class. Teachers make use of presentations and audio-visual devices that aids in understanding of the concepts and better retention.

Presentation copies and E-learning material is available to students as teachers upload their power point presentations, tutorial sheets, etc. on the College website. Students are encouraged to enroll and pursue various add on courses offered by the college in collaboration with the Industry.

Some teachers facilitate web links and video links to students for further reading that provides better clarity in their course. This exposes students to wide array of knowledge pool available online in form of articles, journals, books, research papers and more.

Additionally, teachers also provide guidance on reading materials. This encourages students to make use of Library which is well equipped with E resources like NDLI, N-list and EBESCO.

Few teachers also extensively use open resources that are available like Edpuzzle, Apex, Quizlet, E-Patshala and youtube videos

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

357

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to the guidelines of the University of Mumbai regarding internal assessment. The internal evaluation process is implemented as follows:

1. Programs with Internal Evaluation:

- Unaided Programs: Internal evaluations are conducted for all unaided courses, including BAF, BBI, BMS, BSc-IT, BFM, and BAMMC.
- Aided Programs: Internal evaluation is applicable only for:
 - FYBA/FYBCOM: Foundation Course I
 - SYBA/SYBCOM: Foundation Course II
- M.Com: All subjects include internal assessments, while Semesters III and IV require students to complete projects.

2. Procedures Followed:

- A timetable for all internal examinations is displayed on the notice board and the college website well in advance.
- Question papers are prepared as per the University of Mumbai's prescribed pattern, and the pattern is communicated to students beforehand.
- Results of internal tests and semester-end examinations are declared within the stipulated time to ensure timely feedback.
- Students unable to appear for examinations due to genuine medical reasons or participation in college-approved activities are permitted to appear for additional examinations. All such cases are thoroughly scrutinized and verified by the designated committee.

By maintaining a structured and transparent internal evaluation process, the institution ensures fairness, accountability, and compliance with university standards.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute, affiliated with the University of Mumbai, strictly adheres to the codes and guidelines prescribed by the University, including relevant circulars (VCD) related to examinations and grievance redressal.

1. Transparent Grievance Redressal Mechanism:

- The institute ensures transparency in addressing examination-related grievances through a structured mechanism.
- University examination circulars are observed and implemented in a timely manner.
- Students can raise grievances at any point by submitting a written application to the Examination Committee.

2. Post-Result Procedures:

- After the declaration of results, a notice regarding revaluation and procurement of

photocopies of assessed answer papers is published both physically on campus and on the college website.

- Students who are dissatisfied with their scores can:
 - Apply for revaluation of their answer papers.
 - Request a photocopy of their assessed paper within the stipulated time.

3. Revaluation Process:

- Upon receiving a revaluation request, the Principal, in coordination with the Examination Committee, appoints a senior faculty member with expertise in the course content to reassess the paper.
- Proper procedures are meticulously followed, and the revaluation results are declared within the stipulated time.

This transparent and systematic approach ensures that all student grievances related to examinations are addressed promptly and fairly, in compliance with the University of Mumbai's guidelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The comprehensive objectives and outcomes of various graduate programs are embedded in the vision and mission statement of the college. These are disseminated through multiple platforms to ensure clarity and accessibility:

1. Publication of Objectives and Outcomes:

- The vision and mission statement is published in the college prospectus and on the institutional website.
- The prospectus outlines Program Outcomes (POs) and Program-Specific Outcomes (PSOs) are made available on the college website for stakeholders' reference.

2. Awareness among Students and Parents:

- During the First-Year Orientation (Diksharambh), students are provided with an overview of the program's objectives and desired outcomes.
- PTM's are held on regular basis

3. Motivational Initiatives:

- The college conducts motivational talks for first-year students to raise awareness about anticipated outcomes such as employability, social growth for career and personal development.

4. Integration of POs and COs in Syllabi:

- The syllabi proposed by the University of Mumbai often include the Program Outcomes (POs) and Course Outcomes (COs), which highlight the significance of each course and its expected results. These syllabi are made available to all stakeholders.

5. Faculty Contribution to Curriculum Development:

- Faculty members involved in syllabus framing at the University level play a key role in defining PSOs and COs.
- Departments ensure the active participation of faculty in syllabus revision workshops

Through these structured efforts, the college ensures transparency, accessibility, and alignment of program objectives and outcomes with the expectations of all stakeholders, including students, parents, and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of Programme and Course Outcome Attainment

The primary objective of measuring the attainment of Programme Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) is to enhance the quality of teaching and

learning within the college. The institution evaluates attainment levels through two methods: Direct and Indirect.

1. Direct Method:

- A course-wise result analysis is conducted after every examination.
- The institution has developed a systematic model to map attainment levels to the predefined outcomes, ensuring alignment between teaching efforts and expected learning objectives.

2. Indirect Method:

- Data is collected on student placements and their progression to higher education, which provides valuable insights into the attainment of program outcomes.

3. Regular Assessment Activities: The college conducts various activities during lectures to regularly assess learning levels and course outcome attainment. These activities include:

- Class Tests
- Mock Interviews
- Group Discussions
- PPT Competitions
- Exhibitions
- Case Study Solving

The results of these activities enable teachers to analyze student performance, upgrade their teaching methodologies, and provide targeted support to ensure students achieve the final Course Outcomes (COs) and Programme Outcomes (POs).

Through these systematic and continuous evaluation methods, the institution ensures quality education and fosters a culture of academic excellence

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

636

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.lsracheja.org/wp-content/uploads/2024/12/2.7.1-Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

12

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Cell of the college creates an ecosystem to nurture young entrepreneurs and train the students in the field of business creation. It guides and mentors students with entrepreneurial skills and ideas, and promotes entrepreneurship amongst students.

Workshops and Symposiums were conducted for the students to build in them, an Entrepreneurial mindset. Guest lectures and mentoring sessions in Entrepreneurship were conducted for the students. Also, the E-Bazaar initiative, a first ever initiative was undertaken in college to uphold the entrepreneurial spirit on root level by inviting students to display their home owned ideas and businesses in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/join/entrepreneurship-cell/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.lsracheja.org/research/ph-d/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
6	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Extension Activities are conducted through NSS, NCC, WDC (Women's Development Committee), and DLLE to foster a holistic development of the students, and to inculcate responsibility towards the nation and community service.</p> <p>NSS: The NSS Unit B09 of Sadhana Education Society's L. S. Raheja College of Arts and Commerce for the academic year 2023-2024. Our NSS unit has successfully executed a series of impactful projects and events in collaboration with various government and private entities, affirming our commitment to community service and development. Blood donation camps and programs in cultural engagement were conducted.</p> <p>The NCC Unit also organised various activities to promote national integrity and patriotism among the students. The students also participated in various community programs like Road Safety awareness, etc.</p>	

The WDC conducted Awareness programs in health and hygiene, gender awareness, cleanliness and safety for women, etc.

The DLLE students participated in cleanliness and donation drives to foster community engagement and sensitization to society, community, and the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3079

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College makes the best use of the available space and guarantees that instructors and students have access to state-of-the-art teaching and learning resources. The college's 22 classrooms are furnished with overhead projectors, whiteboards, and smart boards. The college has four laboratories ie. for I.T., psychology, ENTC and statistics. To meet the demands of the students, the college makes sure there are enough PCs, IT hardware, and software. There is 100 Mbps Wi-Fi available throughout the entire college campus. The installation of CCTV cameras and the deployment of security guards guarantee the college's safety.

The College has an Audio-Visual room and an Auditorium equipped with latest technological equipment and are used as media centres for screening documentaries & films, apart from being used as lecture rooms.

The College staff room has a computer and printer for the use of the teaching staff. A separate Research Room, equipped with a computer and printer is available to the staff and students for pursuing research activities.

The college has a Girls' Common Room and washrooms on every floor for the students. There is a separate washroom for differently-abled students & staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes that it is in their formative years that students learn to compete, to play fair, to lead, to collaborate and to work in and as a team. Thus, it provides the students with a solid foundation to participate in sports and cultural activities.

The campus has a 900 square feet well-equipped gymkhana along with two playgrounds. In addition to being a yoga center, the gymkhana features indoor activities like chess, carrom, and table tennis. Outdoor games can be played and practiced on the college's sports field. It selects coaches for a range of sports. The college grounds host the yearly sports day, which includes athletic events.

Associations like the Extra-Curricular Committee and Marathi-Vangmay-Mandal provide the students with a platform to showcase their creativity and talents. Students are encouraged to participate in intra and inter-collegiate activities. Gifted students are identified and groomed for participation at inter-collegiate and university events. The students organize inter-collegiate festivals like Parallax and Retake which hone their leadership and organizational skills. The College has a state-of-the-art Auditorium which is used by the students for showcasing various art forms. Students have an extra-curricular activities room for planning and executing various events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/students-portal/gymkhana/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

With 61351 books, 44 print journals & periodicals, 19

newspapers, 20 e-books, e-books and e-journals from EBSCO & N-LIST Database, 63 theses, 6 maps and 1243 CDs among its vast and diverse collection, Raheja College's library is a true information goldmine. The library remains open from 7 a.m. to 7 p.m. SLIM21 Integrated Library Management Software has been used to fully automate all housekeeping duties at the library. Bar-coding technology is used for visitor log-ins, returns, issues, and stock verification. The SLIM21 Integrated Library Management Software Modules listed below are now in use:

1. Cataloguing: Online Cataloguing with Spine Labels, Book Cards, Barcode
2. Circulation: Issue/Return with E-Mail Integration
3. Serial Control
4. Acquisition
5. WEB OPAC
6. Reports
7. Stock Verification
8. Add on Module: LibvizLog (Visitor's Login): to monitor footfalls

Website of the Library: The college website is connected to the library's separate web-page, which consists of :

1. WEBOPAC
2. KNIMBUS Digital Library: Institutional Depository (Departmental E-content, question papers, syllabus, and prospectus), other subscribed and open digital resources
3. Research Support
4. Library Activities, services and notices

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://lsrahejacollegelibrary.org/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.32

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

841

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college aims at optimizing the use of technology in its operations related to teaching-learning, administration and library. It has adopted an ERP (Mastersoft) for managing its entire administrative functions including admissions, payroll, leave records and examinations. The office is equipped with

Desktops and Thin-Clients with LANconnection.

The college has an in-house IT team which ensures the smooth functioning of the various IT systems and IT infrastructure of the college. The college campus is equipped with Wi-Fi access points covering the entire campus. College has a server room housing four servers, firewall and network storage. The internet bandwidth is 100 Mbps leased line.

Classrooms are equipped with smart boards and overhead projectors. Online lectures are conducted using MS-Teams Platform. The college has an Audio-Visual room and an Auditorium equipped with projector facilities, excellent sound systems and Wi-Fi internet connections. All computers in the college have licensed copy of Windows 10 and MS office.

The college library is fully digitalized and is equipped with computers and other IT equipment for the use of students and staff. The library also has a UGC sponsored Network Resource Centre with 2 computers and a printer and a separate project room having 19 Thin-Clients.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

159

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.44

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College prepares a master budget based on the individual budgets of various departments and associations at the beginning of the year and presents it to the CDC for its approval.

The Purchase Committee procures the goods approved by the CDC through a process of inviting quotations, selection of appropriate quotation, issuance of Purchase-Order and checking the products delivered for conformity with the required quality and quantity.

The College has various AMCs to ensure that the infrastructure is maintained in sound condition. College maintains a register to track usage of the assembly hall. The college ensures that repair of infrastructure and servicing of equipment is carried

out as required.

The college has SOPs in place to ensure effective utilization of resources, prevent damage or wastage and delegate responsibility towards upkeep and maintenance.

The College has a Library Advisory Committee which defines the major policies of the library. The library also assesses the needs of the students through student surveys and recommendations.

The Gymkhana Committee identifies the indoor and outdoor sports that can be made available for the students. Appropriate budgeting for the sports infrastructure is then made to ensure optimum sports facilities to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.lsracheja.org/about-us/administrative-office/policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

29

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

698

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

698

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression
5.2.1 - Number of placement of outgoing students during the year
5.2.1.1 - Number of outgoing students placed during the year
12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

131

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In 2023-24, an Ad Hoc student council was established, composed of the Contingent Leader, the Chairperson, student representatives, and class representatives. In the 2023-24 academic year, student representatives were actively involved in the organization of events. Throughout the year, student council members were instrumental in the organization of a variety of curricular and extracurricular activities. The Ad Hoc Student Council assisted in the organization of college festivals such as Parallax, Retake, and Raheja Week etc

Student representatives are part of the following committees

1. Internal Complaints Committee - To resolve the issues of the students and maintain a peaceful and healthy environment in the college premises.

2. Canteen Committee - To provide timely feedback to the canteen food, hygiene, cleanliness, etc. this helps the college authorities to keep a check on the canteen management and ensure healthy atmosphere and food be provided to the students in the college.

3. Gymkhana committee -Students from gymkhana committee has helped in arranging and organizing workshops and sessions that has been beneficial for the attendees.

4. Library Advisory committee- students actively participate in giving suggestions for book bank.

5. IQAC: Two student representatives in IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, College continues it's interaction with students even after they have formally left college through an active and vibrant alumni association named as "Shrunkhala Alumni

Association" Shrunkhala Page 44/125 17-12-2024 11:46:26 Annual Quality Assurance Report of SES L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE Alumni Association was formed on 6th May 2006. Every year, at least two meetings are organized by the association. The association is a registered public trust and is also registered under the Society's Registration Act. The aim of the association is to promote the sense of belongingness not only among the ex-students of the college but also among the present students of the college. It works closely with the college's current and ex-students to spread this objective. The college alumnus consists of highly successful professionals from diverse fields like Chartered accountants, advocates professors, interior designers, bankers, event managers, businessmen, social workers, eminent personality from media, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of an institution that effectively aligns with its vision and mission showcases several key characteristics working in harmony. The foundation lies in strategic leadership, where decisions consistently support institutional objectives through careful planning, resource allocation, and policy-making that reinforce core values.

A participatory governance structure ensures all stakeholders - faculty, staff, students, and administrators - have meaningful representation in decision-making processes. This inclusive

approach maintains institutional focus while benefiting from diverse perspectives. Transparent operations and clear accountability measures demonstrate commitment to mission alignment through regular communication and published progress metrics.

The policy framework actively supports vision fulfillment, with all major policies explicitly connecting to institutional goals. Resource management reflects these priorities through strategic budget allocations and infrastructure development. Quality assurance mechanisms ensure effectiveness through systematic evaluation and continuous improvement based on concrete findings.

Stakeholder engagement extends beyond internal constituencies to include community partnerships and external collaborations that advance institutional goals. Finally, the governance system maintains adaptability, allowing for innovation and strategic change while preserving core institutional identity.

Together, these elements create a cohesive system where leadership, processes, and outcomes align to fulfill the institution's fundamental purpose and aspirations.

File Description	Documents
Paste link for additional information	https://www.lsracheja.org/about-us/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College inculcates participative management among the students and aims to build commitment and develop initiatives within work teams. It is a practice for empowering student members to participate in organizational decision-making. Further, the teachers believe in delegating the responsibility of decision-making to the students. To enable this, the college organizes annual festivals like Parallax and Retake every year. All the activities in these events are planned, organised and executed by the students. The teachers act as mentors and guide the students. The Teachers select a Contingent leader (CL) and Chairperson (CP) for each of the programmes. They are given the

authority to select the Advisories, Assistant Contingent leader and Vice Chairperson. The Contingent leaders, Chairpersons, Assistant Contingent leaders, Vice-Chairpersons are then responsible for planning, organizing and executing of the entire event. These students then form various committees like public relations and marketing, finance etc. student volunteers for each event. The decentralization and participative management of the college is depicted through this activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution effectively deploys its strategic plan through a well-structured approach focusing on both short-term and long-term objectives. The plan is developed based on a comprehensive SWOC analysis that identifies the institution's strengths, weaknesses, opportunities, and challenges.

The implementation focuses on four key areas: E-governance, Academics, Audit, and Infrastructure. Short-term plans include working towards autonomy, preparing for NEP implementation with outcome-based education, developing interdisciplinary courses, and establishing student/faculty exchange programs. The college actively pursues internships and placements through MOUs with reputed companies.

Long-term strategic initiatives encompass introducing new-age programs, developing international collaborations, and enhancing infrastructure. The plan prioritizes research development through publications in Scopus/H-Index journals and establishing an Innovation and Incubation centre.

The deployment effectiveness is evident through various achievements, including:

- Establishing research centers
- Implementing e-governance systems
- Creating ICT-enabled classrooms
- Developing green campus initiatives

- Offering add-on/certificate courses
- Operating successful placement programs

Regular monitoring and assessment ensure the strategic plan's successful implementation and alignment with the institution's vision and mission.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.lsracheja.org/strategicplan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram describes the structure of the administration. The governing body constitutes the Management led by the President and Chairman, Honorary General Secretary and Honorary Treasurer, Trustees and Members to formulate policy matters. The Chief Administrative Officer administers the SES office and all institutions. The CDC is apex body for preparing comprehensive plans and policies for overall development, consisting of management representatives, Principal, IQAC convener, teachers, alumni representatives, and students. The Principal and Vice Principal along with IQAC formulate plans and policies, duly approved by CDC. Various committees are constituted of teachers and student representatives to effectively deploy plans and policies. The college offers programs under aided and unaided sections. Each department is led by the head of department, and the unaided section: of each department is led by the program coordinator, who in association with teachers' departments is responsible for conducting and administering academic and co-curricular activities. The registrar is the head of non-teaching, technical, and support staff for execution of administrative operations under the instructions of the principal and vice principal. The librarian is the head of the library administering learning resources of the college. The Sports Director administers the overall working of gymkhana and promotion of sports training and activities.

File Description	Documents
Paste link for additional information	https://www.lsrheja.org/about-us/administrative-office/sops/
Link to Organogram of the institution webpage	https://www.lsrheja.org/wp-content/uploads/2022/01/LSR-Organogram-Chart.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of existing welfare measures offered to teaching staff and non-teaching staff

Teaching Staff:

- Provident Fund from time of appointment
- Gratuity on retirement
- Reimbursement of registrations fee for participation in academic programmes.
- Reimbursement of research publication and travel concession to staff for attending seminars, workshops, conferences.

- Fee concession to staff and their ward/s for admission in academic programmes.
- Salary credited by management irrespective of disbursement of salary grant by the Government.
- Emergency loan to fulfil immediate financial needs.
- Laptops for every department/ Teacher
- Sanitary vending machine installed.
- Zero balance salary account benefit for staff members.
- Felicitation of the teaching staff on retirement and on completion of the PhD.

Non-Teaching:

- Provident Fund from time of appointment.
- Gratuity on retirement.
- Emergency loan to fulfil financial needs.
- Festival advance of Rs.15000 on zero interest EMI.
- Fee concession to staff and their ward/s for admission in academic programmes.
- Umbrellas and footwares for rainy season.
- New uniform every two years.
- Felicitation of the non-teaching on retirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year	
8	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>Performance Appraisal of Teaching Staff based on PBAS:</p> <p>The institution follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of 'PERFORMANCE BASED ASSESSMENT SYSTEM'(PBAS) and ACADEMIC PERFORMANCE INDICATOR (API).The minimum norms of selection committees and selection procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations are applied for PBAS. The IQAC scrutinizes and confirms API scores of teachers. The teacher who wishes to be considered for promotion under CAS may apply in writing to the Principal within three months before the due date, stating that he/she fulfils all qualifications under CAS. The PBAS proforma evolved by the University of Mumbai, duly supported credentials as per the API guidelines have also to be submitted.</p> <p>After the selection procedure is completed, the promotion files are sent to JD.</p> <p>Performance Appraisal of Non-teaching Staff:</p> <p>The performance appraisal system for non-teaching staff is channelized through confidential reports. Seniority is the criterion for promotion of non-teaching staff.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Sadhana Education Society considers it imperative to ensure that all financial transactions are carried out within the provisions of the law and the guidelines laid down. With this objective, the society carries out an internal audit and statutory audit of its financial statements. These audits are carried out by independent Chartered Accountant firms. The statutory audit of the SES is carried out by Iyer Vishwanath & Co, Chartered Accountants which encompasses the audit of the college. The internal audit of the college is carried out by Parikh Sharma & Associates, Chartered Accountants. The auditors in the course of their audits, analyse the operational procedures and verify the vouchers and other documents, agreements and guidelines to correlate them with the accounting entries passed. Any observations made or queries raised are presented by the auditors to the Registrar of the college. The Registrar, along with the accounting staff examines the observations made and provides the necessary clarifications for the same. In certain cases, inputs from concerned staff or teachers are also taken for providing explanation for the queries raised. Finally, all major queries are also discussed with the Principal of the college and the Chief Academic Officer (CAO) of the Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following functions are carried out for the planning of or determining the financial requirements:

1. Collection of requirements from IQAC, Departments, Library, Gymkhana and various committees.
2. Discussion with Principal
3. Preparation of Budget
4. Sanction of the Budget in CDC meeting.
5. Allocation of funds as per budget.

The major sources for receipt of funds for the college are:

1. Salary grant received from the Government of Maharashtra.
2. Fees charged for aided courses as per the guidelines laid down by the University of Mumbai.
3. Fees charged for self-financing courses after considering the resource utilisation of each course.
4. Grant Received from ICSSR for conduct of Research.
5. Sundry fees / charges collected from students for administrative functions, fines etc.
6. Examination grant received from the University of Mumbai.

The college ensures optimum utilization of financial resources in the following manner:

1. The College invites requirements from all departments & committees. These requirements are based on the activities planned for the coming period.

2. The Purchase Committee, along with the Principal studies the requirement for major academic & physical facilities.
3. The Purchase committee streamlines the budgetary requirements and finalises the budget.
4. The finalised budget is presented in the meeting of the CDC where it is debated and approved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Teaching Plan: IQAC collaborated with Heads of Departments, to develop comprehensive teaching plans, incorporating innovative teaching methodologies, and ensuring alignment with learning objectives and outcomes.

Remedial Programs: IQAC initiated remedial programs to provide additional support and guidance to students facing academic challenges, thereby enhancing their learning outcomes and academic performance.

SWAYAM Program: IQAC encouraged students to enrol for SWAYAM courses 301 students enrolled.

Deeksharambh: IQAC organized DEEKSHARAMBH programs to orient and familiarize newly admitted students with the academic environment, resources, and expectations, ensuring a smooth transition into college life as per UGC guidelines.

Preparation & Submission of NIRF & AQAR (Annual Quality Assurance Report): IQAC prepared AQAR & NIRF, and submitted the same in December 2023

Preparation of Institutional Development Plan: IQAC collaborated with stakeholders to develop an Institutional Development Plan (IDP), outlining strategic objectives, action plans, and resource allocations to foster institutional development.

Audit: ISO 9001:2015, Gender Audit and Green audit were conducted under guidance of IQAC.

Feedback from Stakeholders: IQAC collected feedback from various stakeholders, to assess their satisfaction levels, expectations, and suggestions for improvement,

Preparation & Implementation of NEP 2020: The Internal Quality Assurance Cell has spearheaded several quality initiatives focusing on the implementation of the(NEP).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution maintains a robust system for reviewing and improving its teaching-learning process through IQAC, which implements various structured methodologies and operations. During the academic year 2023-24, IQAC has demonstrated significant improvements in several key areas.

The committee actively encourages faculty development by promoting participation in webinars focused on e-content development for online teaching. Regular training sessions are conducted to enhance teachers' proficiency in using Mastersoft platform, resulting in smooth transition and adaptation to digital teaching methods.

IQAC oversees the systematic preparation of academic calendars for both odd and even semesters, incorporating inputs from department heads, coordinators, and committee conveners. Individual teaching plans are meticulously prepared by faculty members and verified by heads/coordinators before submission to IQAC in a standardized format.

The institution has strengthened its e-learning resources through the library, providing access to various digital platforms including INFLIBNET-N-LIST, NDLI, EBSCO, and Open Educational Resources. Faculty members contribute by uploading

PPTs to the website, and an institutional repository maintains syllabi and question papers for student reference.

Regular monitoring occurs through department meetings and student feedback, ensuring adherence to teaching plans, maintaining quality standards in education delivery and conducting other curriculum and Co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.lsracheja.org/publication/magazine/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Internal Committee as part of the Deeksharambh - orientation programme, conducted for the First-year students in July 2023, created awareness regarding the role of the Internal Committee.

Workshop was conducted on Menstrual Hygiene and Personality development on 24th July by Ms. Avani Somaiya, Brandtouch India Analytics Pvt Lmt. The objective was to foster awareness about menstrual hygiene and breaking societal stigma.

The Internal Committee in association with IQAC conducted an awareness session for the teaching and the supporting staff on 'The Sexual Harassment at Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and role of Internal Committee' on 1st February 2024 by Adv. Kamyani Bali Mahabal. Cancer awareness session was conducted on 12th February by Dr. Vikram Sanghvi, Oncologist. The students were made aware about the unhealthy life style leading to dangers of Cancer and were also educated about prevention and healthy lifestyle.

Women staff were felicitated on the occasion of International Women's Day appreciating their contribution.

The Department of Sociology at TYBA level offers paper on Sociology of Gender and Gender and Society : Emerging Issues and Contemporary Debates as part of the syllabus prescribed by the University of Mumbai with the objectives to trace evolution of Gender as a category of social analysis and understand emerging issues in the Indian feminist landscape. Students submit projects as part of internal assessment covering topics like violence against women in public/private sphere, gender and law, patriarchy, transgender issues etc.

File Description	Documents
Annual gender sensitization action plan	https://www.lsracheja.org/wp-content/uploads/2024/12/7.1.1Annual-Gender-Sensitisation-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.lsracheja.org/wp-content/uploads/2024/12/3.-7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>Recognizing the critical importance of waste management in safeguarding both the environment and public health, the institution has proactively implemented measures to ensure the proper disposal and recycling of waste. Within the institution premises, dedicated separate dustbins have been strategically placed to facilitate the collection of solid waste. The housekeeping staff actively segregates plastic waste and ensures its disposal with appropriate precautions. The institute is actively preparing its own compost on campus by collecting various biodegradable waste materials, which is then utilized to nourish plants and trees within the campus.</p> <p>The institute has entered into a Memorandum of Understanding (MoU) with "Threco Recycling LLP" for E-waste management, effective from 1st October, 2022, to 30th September, 2024. To date, the institute has submitted approximately 150 kg of E-waste to "Threco Recycling LLP".</p> <p>The IQAC and DLLE committees organized an "E-waste Awareness Drive" on 2nd September, 2024, for students and staff, featuring an insightful talk by Ms. Mary Mukherjee from Tech India. The Participants gained insights into the hazards of electronic waste and the significance of proper disposal methods. These initiatives aim to educate and inspire the student community to adopt responsible and sustainable waste management practices.</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed to fostering an inclusive environment that respects cultural, regional, linguistic, communal, and socio-economic diversity. The institution's multifaceted initiatives aim to create a campus culture rooted in tolerance and harmony.

The college organizes events such as Intercultural Festivals and Ethnic Day Celebrations that encourage students to embrace diverse traditions and cultures. Activities like the Exhibition on Showcasing Maharashtra: Culture, Communities, and Cuisines and Culinary Heritage of India deepen appreciation for India's cultural richness. Book exhibitions on topics such as Indian Culture and Heritage and Dr. B. R. Ambedkar's Contributions promote inclusivity and respect for regional and linguistic diversity.

Support for economically disadvantaged students is provided through scholarships, mentorship programs, and initiatives like the Yard Sale Donation Drive and the Community Service-Christmas Book Tree. Mental Health Awareness Campaigns and Divergent Thinking Hub sessions ensure psychological inclusiveness for students across socio-economic backgrounds.

Interactive programs such as the National Youth Day Celebration, Human Rights Day Quiz, and guest lectures like Awareness about Mental Health in the LGBTQ+ Community foster understanding of communal harmony and constitutional values. These initiatives reflect the college's dedication to cultivating a safe, inclusive, and vibrant campus for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college emphasizes sensitizing students and staff to the values, rights, duties, and responsibilities enshrined in the Indian Constitution. Through a series of academic and extracurricular initiatives, the institution instills awareness about citizenship and promotes responsible community participation.

Key activities include Constitution Day Celebrations, where the Preamble is read collectively, and expert-led seminars are held to discuss the fundamental rights and duties of citizens. Events such as Republic Day Celebrations, Independence Day Programs, and workshops on Human Rights and Gender Equality further promote civic responsibility and democratic values.

The institution also conducts voter awareness campaigns under the National Service Scheme (NSS), encouraging electoral participation and fostering a sense of empowerment. Interactive sessions, such as the Alumni Guest Lecture on Social Dynamics, and field visits to legal institutions like the Small Causes Court and RBI Monetary Museum, provide practical exposure to governance and legal systems.

For employees, workshops on professional ethics and constitutional obligations ensure that values of equality, integrity, and inclusivity are upheld. Through such efforts, the college cultivates a culture of active citizenship, preparing individuals to contribute positively to a democratic and inclusive society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://www.lsracheja.org/wp-content/uploads/2024/12/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct

A. All of the above

Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Observances:

1. Independence Day & Republic Day: Celebrated with flag-hoisting ceremonies, patriotic songs, and discussions on democratic values.
2. Gandhi Jayanti: Activities include the exhibition of rare books on Gandhi, street plays, and interactive sessions on Gandhian philosophy.
3. National Youth Day: Engaging activities, such as leadership workshops and quizzes
4. Constitution Day: Readings of the Preamble and expert lectures

International Observances:

1. World Environment Day: Documentaries and workshops on sustainability and a rally promoting zero food waste.
2. International Yoga Day: Mass yoga sessions to promote mental and physical well-being.
3. Human Rights Day: Seminars and quizzes on human rights awareness.
4. World Water Day: Documentary screenings and awareness quizzes.

Cultural & Religious :

1. Diwali, Christmas, and Eid: Celebrations include cultural performances, community service initiatives, and festive decorations.
2. Navratri: Garba and dandiya events showcase cultural unity and diversity.

Highlights of Celebrations by Various Department:

1. Degree Distribution Ceremony
2. Annual Sports Day
3. Mental Health Awareness Campaign
4. Special Lectures
5. Book Exhibitions

Unique Initiatives:

- **Employability Week:** A series of skill-building activities.
- **Community Service:** Activities like the "Christmas Book Tree" and donation drives foster empathy.
- **Educational Visits:** Visits to institutions like the Bombay Stock Exchange (BSE) and RBI Monetary Museum provide real-world exposure.
- **Fine Arts Competitions:** Encouraging creativity and cultural expression.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

Title of the practice: Bridging Theory with Practice

In today's competitive environment, graduates need the scientific application of knowledge and specialized skills. Bridging theory with practice engages students in practical problem-solving techniques alongside theoretical learning. The holistic approach adopted transforms academic knowledge into professional competence through multiple learning pathways that combine theoretical foundations with practical applications through industry-relevant problem-solving exercises, hands-on project implementation and professional skill development workshops.

The integrated approach to student development includes interactive webinars, workshops, experiential learning, and field visits, fostering professional growth and leadership development, preparing graduates for the competitive workplace through active participation and continuous skill development.

Practice 2

Title of the Practice: Community Engagement through Extension Activities

Extension education plays an integral role between academia and surrounding communities. Through programmes like NSS and DLLE, our institution has established a strong framework for community engagement benefitting students and society. Students participate in essential community programme initiatives like blood donation, tree plantation, voter awareness instilling sense of social responsibility. Environmental conservation includes collaborative beach clean-up efforts with Santacruz police during Ganapati Visarjan. Through hands-on community service students develop crucial leadership capabilities and project management skills. Direct engagement with community members helps students to understand diverse social perspectives. It also strengthens ties with law enforcement agencies. It also improves student participation and learning outcomes thus enabling them to be socially conscious leaders in the future.

File Description	Documents
Best practices in the Institutional website	https://www.lsracheja.org/igac/#InstitutionalPerformance
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution demonstrates distinctiveness through its robust implementation of e-governance across all major operational areas. The college has adopted an integrated approach to digital administration by implementing specialized software solutions for different departments.

In academics, the institution utilizes Master Soft ERP (Enterprise Resource Planning) system, which automates various administrative and academic processes. This system helps streamline educational operations and enhances efficiency in managing academic activities.

For examination management, the college has implemented Eklavya, a sophisticated cloud-based assessment tool. This platform enables the creation and management of expert evaluations, ensuring accurate and efficient assessment processes that align with both curriculum requirements and industry standards.

The office administration employs Tally software for financial management and accounting purposes, ensuring accurate record-keeping and efficient financial operations.

The library operations are managed through SLIM 21, a library management system that facilitates efficient cataloging, circulation, and resource management.

This comprehensive e-governance implementation has yielded significant benefits, including:

1. Enhanced operational efficiency
2. Reduced need for human contact and manual interventions
3. Improved data accuracy and accessibility

4. Decreased paperwork
5. Streamlined administrative processes
6. Better assessment capabilities
7. Integration of various institutional operations

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Implementation of NEP from the academic year 2024-25
- Introduction of additional add on courses
- Introduction of new aged programs
- Conducting workshops on Pedagogy for Staff
- Upgrade the physical infrastructure to facilitate teaching-learning process
- Encourage students to enrol for SWAYAM courses
- Conduct ISO 9001:2015 audit, ISO 21001:2018 and Green audit