



ISO Certified 9001-2015

SADHANA EDUCATION SOCIETY'S
(Registered under society's act of 1860 & Bombay Public Trust Act 1950)
Linguistic (Gujarati) Minority

L. S. RAHEJA COLLEGE OF ARTS & COMMERCE

Estd : 1980

NAAC ACCREDITED B++ (3rd Cycle)

Relief Road, Santacruz (W), Mumbai - 400 054, Email: registrar@lsraheja.org
Tel.: 2660 9320 / 2661 4101, Website : www.lsraheja.org

**Appointment of Jr. Clerk vide advertisement in online job portal
Naukari.com dated 06th June, 2024 & advertisement in Indian Express &
Loksatta Newspapers dated 04th October 2024**

NORMS FOR SELECTION FOR THE POST OF JR. CLERK/S

Candidate/s applied for the above post in required to appear for:

A) Basic English and G.K. Test: 30 minutes – 50 questions

B) Professional Test

- I. MS Word Test : 10 minutes
- II. Excel Question Paper: 10 minutes

C) Personal Interview

Date of (A) and (B): Saturday, 7th December, 2024

Time: (A) 10.10 a.m. to 10.40 a.m.

(B) 10.45 a.m. to 11.05 a.m.

Reporting Time: 9.50 a.m.

Venue: First floor – Computer Lab

Date of (C): At 10.30 a.m. onwards on Tuesday, 10th December, 2024.

Reporting Time: 10.15 a.m.

Yours faithfully,



Dr. Debajit N. Sarkar

Principal