

**SES's L.S. RAHEJA COLLEGE OF ARTS AND COMMERCE  
(AUTONOMOUS)**



**Syllabus of Leadership Skills under NEP 2020 vertical (OE) with effect from 2024-25**

**Department of English (for Arts programme)**

**HoD / Senior Person of the Department: Dr. Preeti Vaswani**

**Date of approval by the BoS: 8 Oct 2024**

**Approved by the Academic Council:**

**Ratified by the General Body:**



Programme: FYBA			Semester : II		
Course : Leadership Skills Academic Year: 2024-2025      Batch: 2024-2027			Code:		
Teaching Scheme			Evaluation Scheme		
Lectures	Practical	Tutorials	Credits	Internal Continuous Assessment (ICA) (weightage)	Term End Examinations (TEE) (weightage)
30	Nil	Nil	2	20 marks/40% of the total marks	30 marks/60% of the total marks

Particulars of ICA	%
Classroom participation/ Class tests / Assignment / Project / Quiz / Presentation / Viva-Voce, etc. (any 2)	40% = 10 + 10 = 20 marks

<b>Learning Objectives :</b>	<ol style="list-style-type: none"> <li>To orient the learner on basics of leadership skills</li> <li>To help the learner acquire group leadership skills</li> </ol>
<b>Learning Outcomes :</b>	<ol style="list-style-type: none"> <li>The learner will be able to understand the qualities required for leadership.</li> <li>The learner will be able to analyze situations effectively.</li> <li>The learner will be able to make value based decisions.</li> </ol>
<b>Pedagogy:</b>	Lecture, Presentation, Workshop, Group discussion, Classroom interaction.

**Detailed Syllabus: (per session plan)** } to be submitted along with Teaching

**Plan Session Outline For (name of the course)**

**Each lecture session would be of one hour duration (30 sessions).**

Module	Module Content	Module Wise Pedagogy Used (only pointers)	Module Wise Duration/ Lectures
I	Leadership, Ethics, and Corporate Accountability: Responsibilities and duties of a leader, The Importance of Reflective Leadership: Components of Reflective Leadership	Lecture, Presentation	15

	Model, Authentic Leadership model, Servant Leadership Model.		
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II	Analytical Skills in Leadership: Decision making strategies, (Analytical decision making, Command decision-making, Collaborative decision-making, Expertise decision-making, Consensus-based decision-making), The Importance of Value based decision making in Leadership.	Lecture, Presentation, Group Discussion, Classroom interaction	15

## REFERENCE BOOKS

1. Ron Lagrone. Leadership Skills for Successful Managers. Kindle Edition. 2023
2. Greg L. Aston. Leadership Skills for Managers Simplified. Alchemy Publishing Group. 2023
3. Leadership Development. Phoenix Publisher LLC. 2024
4. Authentic Leadership: Rediscovering the Secrets to Creating Lasting Value (J-B Warren Bennis Series Book 18, Bill George, Jossey-Bass Publications. 2007

### QUESTION PAPER PATTERN (for Semester II)

**Marks: 30**

**Duration: 1 hour**

**Semester 2:**

1. Essay answers 2X10 = 20 marks
2. Analyse the given situations and answer the questions that follow. 2X5=10 marks

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