

**Minutes of the IQAC Meeting held on 6<sup>th</sup> November, 2023**

**IQAC committee meeting was held on 6<sup>th</sup> November, 2023 at 11.45 am in the A.V Room. The following members were present:**

- 1) Dr. Debajit N.Sarkar, Principal, IQAC Chairperson
- 2) Dr. Parita Desai, Librarian, IQAC Coordinator
- 3) Dr. Moushumi Dutta, External Expert
- 4) Dr. Smita Shukla, External Expert
- 5) Dr. Preeti Vaswani, Assistant Professor in English, Member
- 6) Mr. Hrishikesh Wandrekar, Associate Professor & Head, Accountancy, Member
- 7) Dr. Samya Shinde, Associate Professor & Head, Sociology, Member
- 8) Dr. Rahul Dandekar, Assistant Professor in Economics, Member
- 9) Ms. Pooja Yadav, Assistant Professor in History, Member
- 10) Dr. Vaishali Pandya, Coordinator BAF, Member
- 11) Ms. Divya Kanchan, Coordinator BFM, Member
- 12) Ms. Shalmali Colaco, Assistant professor, BBI, Member
- 13) Mrs. Rupal Kore, Office Superintendent, Senior Administrative Officer, Member

**Leave of Absence was granted to:**

1. Shri Vijay Parmar, CAO, Management Representative
2. Dr. M. Z. Farooqui, External Expert
3. Dr. Rajendra Shinde, External Expert
4. Ms. Prajakta Joshi, Coordinator BSC IT, Member
5. Ms. Tina Mestry, Student Representative
6. Ms. Muskan J. Vora, Student Representative
7. Ms. Sabrina Sorosh, Alumni Representative

**Item 1: To Introduce the new members inducted into the IQAC**

Dr. Debajit Sarkar introduced and welcomed Dr. Rahul Dandekar and Ms. Shalmali Colaco, members. Dr. Anupama Nerurkar was replaced as the IQAC coordinator by Dr. Parita Desai.

**Item 2: To read, accept and confirm the minutes of the last IQAC Committee meeting held on 2nd May, 2023.**

Dr. Parita Desai read the minutes of the previous meeting held on 2nd May, 2023. which was accepted and approved.

**Item 3: To read action taken report of the minutes of the previous meeting.**

- ① The action taken report of the previous meeting was presented by Dr. Parita Desai, which was accepted and approved.

**Item 4: To discuss matters arising out of the minutes.**

Dr. Moushmi Dutta and Dr. Smita Shukla recommended conducting a gap analysis and curriculum feedback in order to find additional courses and create an efficient syllabus.

**Item 5: To discuss the Autonomy Application.**

Dr. Parita Desai informed about the status of Autonomy

1. Autonomy Application was submitted on 12th July 2023
2. University of Mumbai forwarded the Autonomy application to UGC in the month of August 2023

The committee suggested to do follow up with UGC regarding Autonomy status

**Item 6: To discuss the preparation for implementation of Autonomy with NEP 2020.**

Dr. Samya Shinde, NEP Nodal Officer informed about a Committee is formed and activities undertaken for the preparation of Autonomy with implementation of NEP 2020, details are given below:

**1. Committee was formed comprising of :**

- Dr. Manju Nichani – Member CDC, Convenor - Autonomy
- Dr. Moushumi Dutta – Principal, Nagindas Khandwala College
- Dr. Anushree Lohar – Principal, Ramnarain Ruia College
- Dr. Lily Bhushan – Principal, KES Shroff College
- Dr. Krutika Desai – Principal, Mithibhai College
- Dr. Rajendra Shinde - St. Xavier's college
- Dr. Debajit Sarkar and Teaching Staff members

**Committee recommended to focus on :**

- Teaching learning , pedagogy (Continuous Training Program )
- Syllabus Framing: Innovative and practical , skill based curriculum,
- Robust evaluation pattern ,
- Assessing the need of the students
- Feedback from all stake holders.

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## 2. Activities conducted for implementation of NEP 2020

Activities	Date and Month
<b>Brain Storming sessions with Teaching Faculty with</b> - explain about autonomy, its rules, regulations, various bodies to be constituted, functions of these bodies, etc	<b>4th August 2023</b>
<b>NEP and Implementation of Autonomy</b> - presentation made before the Management by Dr. Samya Shinde, the NEP Nodal Officer	<b>8th August 2023</b>
<b>Workshops on NEP Structure</b>	
● <b>Resource person, Prof. Moushumi Dutta,</b> Principal of Nagindas Khandwala College	<b>23<sup>rd</sup> August 2023</b>
● <b>Resource Person, Prof. Dr. Krutika Desai</b> of Mithibai College	<b>29<sup>th</sup> August 2023</b>
● <b>Resource Person, Dr. Anushree Lokur,</b> Principal of Ruia College.	<b>13<sup>th</sup> September 2023</b>
<b>Full Day Workshop on Understanding Backward Design using Revised Blooms Taxonomy. The resource person was Dr. Usha Borkar, Professor H.J. College of Education</b> for curriculum designing, teaching- learning and evaluation	<b>8th September 2023</b>

The committee suggested:

- Organize more workshops for framing syllabus
- Completion of syllabus framing and orientation program for students before April 2024.
- Approval of syllabus and NEP structure from BOS/AC/GB

### **Item 7 : To discuss constitution of ad-hoc BOS for the academic year 2024-25.**

The ad-hoc BOS was notified by Principal, with the internal staff members and the same was approved.

It was proposed that all approvals of BOS/AC/FC/GB be completed by April 2024

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**Item 8 : To brief the committee on various add-on courses short listed for the academic year 2023-24.**

Dr. Vaishali Pandya informed committee about Various add-on courses for 2023-24, details are given below

SR.N o.	Programs	COURSE
1	FYBAF/FYB FM/FYBBI	1. Financial Modelling 2.Short Term Certificate Program in Financial Plan Construction
2	SYBAF	Advance Excel
3	SYBFM	Investment Analysis
4	SYBBI	Cybersecurity in Banking and Insurance
5	TYBAF/TYB FM/TYBBI	1. Fintech and Blockchain 2.GST and Taxation
6	FYBMS	1.Financial Modelling 2.Short Term Certificate Program in Digital Marketing
7	SYBMS	Entrepreneurship Innovation and Design thinking
8	TYBMS	(Finance)1. GST and Taxation2. Financial and Business Analytics (Marketing)1. Brand Marketing2. Search Engine Optimization
9	FYBSCIT	Graphics and Animation
10	SYBSCIT	Web Designing with advance Technology(Bootstrap)
11	TYBSCIT	Ethical Hacking
12	FYBAMMC	Digital Marketing
13	SYBAMMC	Graphics and Animation
14	TYBAMMC	Content Writing
15	ALL FY's of SFC except BSC.IT	Modern day Leadership & Crisis Management

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**Item 9: To discuss the preparation of Institutional Development Plan.**

- The Institutional Development Plan, has been prepared in accordance with UGC requirements, and was presented by Dr. Parita Desai.
- It was advised by Dr. Moushmi Dutta and Dr. Smita Shukla to implement new age programs and MOOCs Training.

**Item 10: To present the quality initiatives taken by IQAC and achievements of college in sports, academics and cultural activities .**

Dr. Preeti Vaswani and Dr, Vaishali Pandya presented the report of academic initiatives taken and achievements in first half of 2023-24 (Annexure I)

**Item 11: Any other business with the permission of the Chair.**

No other matter was discussed.

The meeting terminated with a vote of thanks to the Chair

*P. Desai*

Dr. Parita Desai  
IQAC Co-ordinator

*D. Sarkar*

Dr. Debajit Sarkar  
Principal, IQAC Chairperson