Sadhana Education Society's
Registered under Society's Act of 1860 & Bombay Public Trust Act 1950 | Linguistic (Gujarati) Minority Institution

L. S. RAHEJA COLLEGE OF ARTS & COMMERCE
Estd: 1980 | Autonomous | NAAC Accredited B++ (3rd Cycle) | ISO 9001-2015

LSRC/FY INHOUSE ADMISSION/2024-25/415   **25/05/2024**

ADMISSION SCHEDULE ONLY FOR IN-HOUSE STUDENTS
ADMISSION TO F.Y.B.A. and F.Y.B.Com 2024-25
NOT FOR PRIVATE STUDENTS FORM NO 17

LINKS	
University Online Registration	**https://muugadmission.samarth.edu.in**
Online Registration Link	**https://www.lsraheja.org**
Students' Corner	**Click to Login Student's Portal**

SCHEDULE	
Admission form filling	27th May 2024 to 8th June 2024 till 1:00 pm
Submission of Admission Form along with University Enrollment form, with Documents for physical verification & Fee Payment dates	3rd June 2024 to 11th June 2024 till 12.30 pm

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION
For FY Programme of all Undergraduate Aided courses.

1. One - Latest passport Size Photograph

2. Two sets photocopies of the following: -
   i. SSC or Equivalent certificate
   ii. HSC Mark sheet (Original)
   iii. Leaving Certificate
   iv. College copy of Pre-Admission Form (University of Mumbai)
   v. Aadhar Card
   vi. ABC (Academic Bank of Credit) Card

3. Wherever necessary one photocopy of the following:
   i. Minority Certificate (where applicable)
   ii. Caste Certificate (For Scholarship)
   iii. Income Certificate
   iv. Eligibility Certificate
   v. Sports certificate (NATIONAL and STATE LEVELS ONLY
   vi. (vi)   Any other category

ADMISSION TIMING
9.30 AM to 12.30 PM
(03-06-2024 to
11-06-2024)

Note: IN-HOUSE STUDENTS MUST SEEK ADMISSION TO FYBA/FYBCOM ON OR BEFORE THE LAST DATE. AFTER 12.30 PM ON 11th June 2024 STUDENT/S WILL LOSE THEIR CLAIM AS IN-HOUSE STUDENT/S.

Dr. Debajit N. Sarkar
(Principal)

Sadhana Education Society's
Registered under Society's Act of 1860 & Bombay Public Trust Act 1950 | Linguistic (Gujarati) Minority Institution

L. S. RAHEJA COLLEGE OF ARTS & COMMERCE

Estd: 1980 | Autonomous | NAAC Accreditated B++ (3rd Cycle) | ISO 9001-2015

Online Admission Guidelines for IN-HOUSE STUDENTS
For FY B.A. / B.Com for Academic Year 2024-2025

Keep your scanned recent passport size photograph, and signature ready for upload.	
Step 1	Visit college Website https://www.lsraheja.org
Step 2	Click on Students' Corner — Students Portal Login
Step 3	**Click on Get Username and Password. *(Do not use SYJC user id and password for FY Degree Registration. User id will start from 5******@sess.com)**
Step 4	Enter your registered mobile no. or email id. After this you will get your login credentials via SMS.
Step 5	Once Logged in, Student Dashboard will be visible on the left-hand side.
Step 6	Click on "Online registration link" listed in the student's dashboard.
Step 7	Your personal data, as recorded during last year admission will appear. This parameter is editable for changes if any desired by the student. (For e.g. Address and Mobile, Aadhar Number etc.) and Click on 'Save & Next'
Step 8	Upload Photo & Signature and Click on Save & Continue (for signature —sign on a plain paper with a black pen & scan it with your mobile.)
Step 9	Add your subject preferences.
Step 10	Accept the terms and submit your registration form.
Step 11	Take a printout of the submitted form. The printout should be signed by the student & parent in the place provided and is to be submitted to the college office along with the required documents after completion of the University enrolment.
Fee Payment Process	
Step 12	Fees payable will be displayed on the portal.
Step 13	Payment of fees, as appeared in the box, can be made using Credit / Debit Card, Net banking/UPI etc. as shown on the payment gateway.
Step 14	A confirmation message will be displayed after successful payment of fees.
Step 15	To view/ print the receipt: Click go to home page → payment history → detail receipt → print. Also, the receipt will be sent to your registered email id.
Step 16	Admission will be confirmed only when you make the payment
Important Note	Students who are unable to access the registration form are directed that they should complete their pending formalities with respect to previous year's dues, results and other administrative issues at the earliest to avoid last minute complications.

For Technical Support, email us: prasad.chavan@lsraheja.org | chandrakant@lsraheja.org |
justin.tuscano@lsraheja.org | atul.khare@lsraheja.org | rupal.korel@lsraheja.org